

Straban Township • Adams County • Pennsylvania



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SIGN PERMIT APPLICATION

For Official Use Only

DATE RECEIVED IN OFFICE: ___/___/___

CONTROL NO. _____

Date Permit is Issued: ___/___/___

Fee: _____

Rcpt. # _____

Approved by:

Permit Officer: _____

PERMIT NO. _____

CONST. START DATE: ___/___/___

END DATE: ___/___/___

FINAL INSPECTION: ___/___/___

Initials: _____

Initials: _____

Inspector: _____

For Official Use Only

SUBMITTALS REQUIRED:

- Detailed letter** by applicant explaining the sign application.
- Scaled site plan** showing all structures and the items noted below:
 1. Number each sign (both existing and proposed) and note the exact location on the site plan.
 2. Provide the dimension from each sign to front property line and the closest side property line.
 3. Before a permit can be issued a complete plot plan must be submitted showing the location of the proposed sign, nearby utilities, rights of way, adjacent buildings, etc.
- Scaled and dimensioned **sign elevations** of any proposed signs.

Most designs are required by the Pennsylvania uniform Construction Code {under 403.42a(c)} to be prepared by a registered design professional (Architect or Engineer).
- Scaled and dimensioned **building elevations** of any walls where signs will be placed.
- Permission from the Municipality.
- Pennsylvania One Call System, Inc.** Registration - Call Ten Days for design, Three Working Days Before You Dig
1-800-242-1776 or 811 It's the Law!
- Proper fee.

ATTACH ADDITIONAL SHEETS IF NECESSARY

SITE INFORMATION:

Site Address: _____ Zoning: _____

Tax Parcel Number: _____ Total Acres: _____

PA One Call #: _____

Subdivision Name (if applicable): _____ Lot: _____

OWNER:

Name: _____

Address: _____

City: _____ State: ___ Zip: _____

Telephone: _____ Fax: _____

APPLICANT:

Company Name: _____

Address: _____

City: _____ State: ___ Zip: _____

Telephone: _____ Fax: _____

Contact Person: _____

Email: _____

I hereby certify that I am the owner of record of this property or that the proposed work is authorized by the owner of record and that I have been authorized by the owner of record to make this application as his authorized agent and I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in this application is issued, I certify that the code official or the code official's authorized representative shall have the authority to enter areas covered by such permit at any reasonable hour to enforce the provisions of the code(s) applicable to such permit. I hereby certify that information on this form is correct to the best of my knowledge.

Signature: (Owner) _____ Date _____

Signature: (Applicant) _____ Date _____

EXISTING AND PROPOSED SIGN INFORMATION:

SIGN # 1

Off premise _____ On premise _____ U.L. # _____

Existing Proposed Temporary Permanent

Type of Sign:

- Freestanding Marquee Combination
- Wall Roof
- Ground Monument Projecting

HAGL (Height above Grade Line) _____

Sign Dimensions: Length _____ Width _____ Square Feet _____

Percentage of sign area that is animated: _____

Type of Illumination: _____

Cost of Construction: \$: _____

SIGN # 2

Off premise _____ On premise _____ U.L. # _____
 Existing Proposed Temporary Permanent

Type of Sign:

- Freestanding Marquee Combination
 Wall Roof
 Ground Monument Projecting

HAGL (Height above Grade Line) _____

Sign Dimensions: Length _____ Width _____ Square Feet _____

Percentage of sign area that is animated: _____

Type of Illumination: _____

Cost of Construction: \$: _____

SIGN # 3

Off premise _____ On premise _____ U.L. # _____
 Existing Proposed Temporary Permanent

Type of Sign:

- Freestanding Marquee Combination
 Wall Roof
 Ground Monument Projecting

HAGL (Height above Grade Line) _____

Sign Dimensions: Length _____ Width _____ Square Feet _____

Percentage of sign area that is animated: _____

Type of Illumination: _____

Cost of Construction: \$: _____

FEE SCHEDULE

Sign Permits (Permanent)

Size of Sign	Single Faced <u>Permanent</u> Sign	Double Faced <u>Permanent</u> Sign
Up to 16 sq.ft..	\$10.00	\$20.00
17 sq.ft.. to 28 sq.ft..	\$30.00	\$60.00
29 sq.ft. to 40 sq.ft.	\$50.00	\$100.00
41 sq.ft. to 60 sq.ft.	\$100.00	\$200.00
61 sq.ft. to 80 sq.ft.	\$125.00	\$250.00
81 sq.ft. to 100 sq.ft.	\$200.00	\$400.00
101 sq.ft. and over	\$400.00	\$800.00

Sign Permits (Temporary)

Size of Sign	Single Faced <u>Temporary</u> Sign	Double Faced <u>Temporary</u> Sign
Up to 16 sq.ft.	\$10.00	\$20.00
17 sq.ft. to 28 sq.ft.	\$15.00	\$30.00
29 sq.ft. to 40 sq.ft.	\$25.00	\$50.00
41 sq.ft. to 60 sq.ft.	\$50.00	\$100.00
61 sq.ft. to 80 sq.ft.	\$65.00	\$130.00
81 sq.ft. to 100 sq.ft.	\$100.00	\$200.00
101 sq.ft. and over	\$200.00	\$400.00