

Straban Township • Adams County • Pennsylvania



1745 Granite Station Rd. Gettysburg, PA 17325
Phone: (717) 334-4833 Fax: (717) 334-0061
Email: office@strabantownship.com
Website: www.strabantownship.com

STRABAN TOWNSHIP APPLICATION FOR TOWNSHIP ROAD TEMPORARY OCCUPANCY PERMIT

Date Permit is Issued: ____/____/____ Fee: _____ Rcpt. # _____

Approved by:

Permit Officer: _____

PERMIT NO. _____

CHECK ALL THAT APPLY

- Utility Excavation in Roadway Utility Excavation on Shoulder Utility Excavation outside of Shoulder
 Overhead Utility work within Right-of-Way Boring Underground Utility General Temporary Utility Access
 Other: _____

Township Road, or Street where work is being done: _____

Approximate Address/Location: _____

Application is made by _____

(Name of Applicant/Company) Print

Of _____

(Applicant/Company - Post Office Address)

For permission to (*Project Description*): _____

• **General.**

- Approximate date when work will be started: _____
- Approximate date when work will be completed: _____
- The existing road surface is improved to a width of: _____ ft.
- Distance from center line of roadway to center of gutter or ditch: _____ ft.
- Distance from center line of road to right-of-way (i.e. 16.5', 25', etc.): _____ ft.

• **Poles and Tower (if applicable).**

- Number of poles to be erected: _____ pole(s)
- Nearest Distance from center of road to structure(s): _____ ft.
- Length of proposed work along the road: _____ ft.

• **Pipelines and Conduits (if applicable).**

- The improved surface of the road (will) (will not) be opened.
- Approximate area of opening in improved surface: _____ ft.²
- Approximate area of openings on unimproved part*: _____ ft.²
*Unimproved part is equivalent to shoulder, right-of-way, etc.
- Length of trench along road: _____ ft.
- Depth of trench below surface: _____ in.

GENERAL INSTRUCTIONS AND CONDITIONS

1. Any work performed within the right-of-way of a township road requires submission of one copy of this form, along with two (2) copies of a sketch showing location and details of proposed work, including location of any surface appurtenances (manholes, valves, etc.) located within right-of-way.
2. Any work performed on a state road, over, under, or within the limits of a limited access state highway, requires a state permit.
3. The prescribed permit fee shall accompany the application and sketch. Schedules of fees are furnished upon request.
4. Prior to the start of any construction within the Township right-of-way, the Township must be contacted and provided with the contact information of the site superintendent.
5. Township reserves the right to require evidence documenting the existing condition of the roadways prior to temporary occupancy.
6. In the event of any open cuts within the Township roadway or shoulder, the Township must be notified to coordinate any necessary inspections.
7. Compaction Testing is required for all backfill of open cuts in paved areas within the Township right-of-way.
8. The Applicant will be responsible for any damages to Straban Township Roadways as a result of activities associated with this temporary road occupancy, including damage to any signage, drainage features, signal loops or traffic signal infrastructure.
9. If the Township requires, or deems necessary, the utility installation site to be inspected by the Township Engineer or other Township designee, the Applicant will be responsible for any charges associated with said inspection.
10. All pavement restoration within the Straban Township right-of-way shall be in accordance with the Straban Township Roadway Restoration Detail.

***Under and subject to all the conditions, restrictions and regulations prescribed by the Township and on the general provisions and specifications, a true copy whereof is attached and made part hereof, with the same force and effect as if written or printed herein and under the subject to the special conditions, restrictions and regulation hereinafter set forth.**

***In order for Applicant to be relieved from conditions of temporary occupancy permit, final closeout inspection must be requested from the Township.**

The Applicant is:

an individual a partnership a corporation under the law of _____

Signature

Printed Name

Title (Exec. Officer, Auth. Rep., etc.)

Company Name (if applicable)

Telephone

Cell Phone

Email Address

Complete Address

Contact Person / Phone # / Email for person responsible for all phases of this project if other than above:

Print Name

Phone/Cell

Email

For Official Use Only

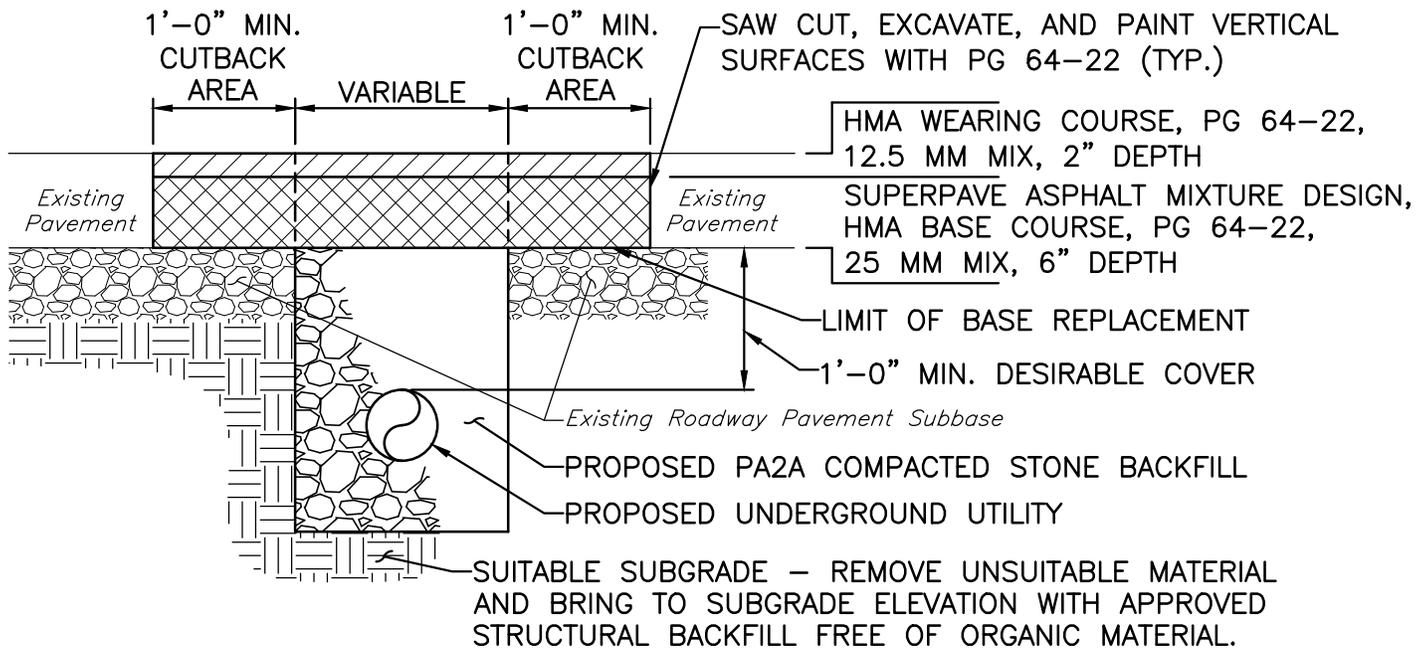
NOTES: _____

Final Inspection Done By:

(Print Name)

(Sign Name)

Date



STRABAN TOWNSHIP ROADWAY RESTORATION DETAIL

SCALE: N.T.S.

NOTES:

1. ALL PAVEMENT RESTORATION AND CONSTRUCTION SHALL BE IN ACCORDANCE WITH CURRENT PENNDOT STANDARDS.
2. A MINIMUM CUTBACK OF 1'-0" IS REQUIRED ON EACH SIDE OF THE UTILITY TRENCH / ROADWAY EXCAVATION.
3. ALL PAVEMENT JOINTS AND PAVEMENT CUTS SHALL BE SEALED USING PG 64-22.
4. FINAL RESTORATION SHALL INCLUDE RESTORATION OF ALL ADJACENT GRASSED AREAS, SHOULDER, AND REPLACEMENT OF PAVEMENT MARKINGS.



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STRABAN TOWNSHIP ROAD TEMPORARY OCCUPANCY PERMIT FEE SCHEDULE.

TO BE COMPLETED BY THE TOWNSHIP

Item Description	Application Fee			
Unit Fee	\$50.00			
Number of Units	1			
Fee Subtotal	\$50.00			
Total Fee				

PERMIT FEES

1. All permit fees for Township Road Temporary Occupancy Permits shall be in accordance with PA Code Title 67, Chapter 459, Section 4, Permit Fees, which are incorporated by reference and summarized below.

2. Application Fee
 - a. Application fee - \$50.00
 - b. Supplement fee (each 6 month time extension or submitted change) - \$10.00
 - c. Emergency Permit card (each card) - \$5.00

3. General Permit Inspection Fees –
 - a. Surface Openings – Fee is calculated on the total linear feet of the opening within the right-of-way (Per 100 feet or fraction thereof)
 - i. Opening in pavement - \$40.00 per 100 Lineal Feet
 - ii. Opening in shoulder - \$20.00 per 100 Lineal Feet
 - iii. Opening outside pavement and shoulder - \$10.00 per 100 Lineal Feet
 - b. Surface Opening less than 36 square feet (each opening)
 - i. Opening in pavement - \$30.00 /EA.
 - ii. Opening in shoulder - \$15.00 / EA.
 - iii. Opening outside pavement and shoulder - \$10.00 / EA.
 - c. Aboveground facilities (ie. poles, or guys or anchors if installed independently of poles)
 - i. Up to ten physically connected aboveground facilities - \$20.00 (each group)
 - ii. Additional aboveground physically connected facilities - \$2.00 (each additional pole)
 - d. Crossings (ie. overhead tipples, conveyors, or pedestrian walkways, and underground subways or mines) - \$80.00 / EA.
 - e. Seismograph – Vibroseis method (ie. prospecting for oil or gas)
 - i. First mile - \$50.00
 - ii. Each additional mile or fraction thereof - \$5.00
 - f. Non-emergency test holes in pavement or shoulder - \$5.00 / EA.

4. In the event that Township inspection fees exceed the initially collected inspection fees for the permit, the Applicant will be responsible for any additional charges associated with said inspections.

Sample Fee Calculations

EXAMPLE 1 – Installation of a sewer line within Roadway

Item Description	Application Fee	Surface Opening in pavement	Surface Opening in pavement	
Unit Fee	\$50.00	\$40.00 / 100 ft	\$20.00 / 100 ft	
Number of Units	1	550 L.F.	300 L.F.	
Total Fee	\$50.00	\$240.00	\$60.00	
Total Fee		\$350.00		

EXAMPLE 2 – Installation of new utility poles within Roadway (25 poles total)

Item Description	Application Fee	Aboveground facilities	Aboveground facilities (add'l poles)	
Unit Fee	\$50.00	\$20.00 / 20 poles	\$2.00 / pole	
Number of Units	1	20 poles	5 poles	
Total Fee	\$50.00	\$20.00	\$10.00	
Total Fee		\$80.00		