

November 21, 2011

The Straban Township Parks and Recreation Advisory Board meeting minutes from the November 21, 2011, 7:00 p.m. meeting held at 1745 Granite Station Road.

Present: George Mauser, Deb Kammerer, Tom Adair, Joyce Wentz, Sharon Hamm, and Jon Kilmer

The meeting was called to order at 7:03 p.m.

Minutes:

- The minutes of the October 17, 2011 meeting were pre-read and approved by motion from Tom Adair, seconded by Deb Kammerer, motion carried.

Treasurer's Report:

- The current Recreation Fund balance is \$47,591.89. No purchases were made during the month. The Recreation Fund received interest payment of \$3.64, and a recreation fee from Ken Adams for \$4,735. The report was approved by motion of Joyce Wentz and seconded by Deb Kammerer, motion carried.

Appearances: None

Old / New Business:

- The park had no scheduling conflicts this month.
- Jon Kilmer presented the preliminary plan for the park. Changes to the proposed parking lots were discussed along with ADA requirements, the possible future expansion of the half basketball court, and grading for the soccer field. Deb Kammerer made a motion to accept the preliminary plan with the modifications discussed. Tom Adair seconded the motion, motion carried.
- Sharon Hamm suggested the preliminary plan be shown to the road crew for their input.
- Once the plan layout has been approved by the Board of Supervisors at their December meeting, the Board will discuss the parking surface options and cost, and lighting for the second pavilion.
- Liability: The township solicitor advises that all organized sports groups have proof of insurance on file at the township office. The suggestion was made that we could put a "use the park at your own risk" statement on the park reservation form and on the message board at the park. Tom Adair made a motion that all formally organized sports groups have proof of insurance filed with the township to have their park requests approved. Joyce Wentz seconded the motion, motion carried.
- Two persons interested in becoming Recreation Board members attended the meeting. George and Deb explained Board member responsibilities. Both were advised to send a letter stating their interest in joining the Board to the township office.

- George gave an overview of what he has in mind for the Board's annual report to the supervisors and for the revision of the township's recreation plan.

Public Comment:

Sharon Hamm advised the Board contact the sports teams in January or February regarding filing their insurance plans in the township office.

The meeting was adjourned at 8:33 p.m. by a motion from Deb Kammerer, and seconded by Joyce Wentz, motion carried.

The next Recreation Board meeting will be held at 7:00 p.m. on December 19, 2011 at 1745 Granite Station Road.

**Joyce Wentz, Secretary
Straban Township Recreation Board**