

STRABAN TOWNSHIP PARKS & RECREATION ADVISORY BOARD

Deb Kammerer, Debbie Arnold, Joyce Wentz, Tom Adair, George Mauser

MEETING OF: JANUARY 21, 2013

The Straban Township Parks & Recreation Advisory Board met this date, as publicly advertised, at 7:00 p.m. in the meeting room of the Straban Township Municipal Building, 1745 Granite Station Road, Gettysburg, PA 17325 with Board Chairman George Mauser presiding. Others in attendance were: Vice-Chair person Deb Kammerer; Member Debbie Arnold; Secretary Joyce Wentz; Treasurer Tom Adair; and Office Manager Robin Crushong.

Others in attendance were: George Douglas from Adams County Aftershock Fastpitch Softball Team, Tony Sanders and Sharon Hamm.

Board Chairman George Mauser brought the meeting to order.

Appointment of Officers:

After much discussion on appointments, Mr. Mauser moved, seconded by Ms. Wentz to appoint Deb Kammerer as Chair; Debbie Arnold as Vice-Chair; Joyce Wentz as Secretary; Tom Adair as Treasurer and George Mauser as Member. Motion carried unanimously.

Ms. Kammerer resumed the meeting as Chair.

Minutes:

Mr. Adair moved, seconded by Mr. Mauser, to approve the November 19, 2012 minutes as presented. Motion carried unanimously.

Reports:

The Treasurer, Mr. Adair gave the Treasurer Report. There were no expenses and the only income was interest for November 2012 in the amount of \$1.94 and interest in December 2012 in the amount of \$2.00 plus a developer fee from Starbucks in the amount of \$800.00. The balance in the Recreation Account is currently \$47,898.02. Ms. Wentz moved, seconded by Ms. Arnold to approve the Treasurer Report as presented. Motion carried unanimously.

Discussion proceeded on the "Cost of Running Recreation Park" in 2012. Ms. Crushong was asked to check on the engineering fees and see how much was actually taken from the General Fund Account and how much was actually taken from the Recreation Fund. The Board did not think that these amounts looked correct. She was also asked to give a description of what these bills were for so it could be determined what account they should be taken out of. In 2012 the General Fund paid over \$15,000.00 for labor, maintenance, engineering fees, and electric service and sanitation service for the Recreation Park. The question was raised, when will the Board of Supervisors need to charge a fee for use of the park.

Appearances:

None.

Old/New Business:

Park Improvement Work Status – No work is being done at the park right now because the weather has kept C.E. Williams from performing any work. There is not a lot that can be done until spring. Ms. Kammerer made note that the next time this Board enters into a contract of any kind to make sure there is a provision for a start date. This project was delayed and it could have been avoided if a provision for a start date was stated in the contract.

Park Operating Procedure - Ms. Wentz had e-mailed this document to all the Board Members for review and comments. She has received comments back. Some discussions were: Why state 10:00 p.m. when there are no lights at the field. Mr. Mauser stated that there is a sign at the park that states 10:00 p.m.; the actual address of the park is 100 Smith Road; age limit on who can reserve the park; this document will be adopted by Resolution; Section F – Storage – the lime spreaders are located in them now. Include language of how an organization may make request to Recreation Board; park closed for maintenance and construction to be added. Ms. Wentz and Ms. Arnold will incorporate the suggested changes/additions and send out to the Board Members for review to be approved at the next Board meeting.

2012 Annual Report to the Supervisors – Ms. Wentz had e-mailed this to all the Board Members for review and comments. She has received comments back and will incorporate the suggested changes/additions and send out to the Board Members for review to be approved at the next Board meeting.

Public Comment:

George Douglas – If the Recreation Board is going to designate fields in its plan, it was suggested that kickball be best suited to use Field B instead of Field C mainly because of the parking situation. Kickball starts at 5:00 p.m. and the participants are parked closest to the field. Softball and baseball begin at 6:00 p.m. and these participants have to park in the grass and further away from the field. The kickball participants leave at 6:00 p.m. leaving all the spaces closest to the fields available. The kickball organization has been using Field B and parking in the lower parking lot and it makes a lot more sense to designate Field B for kickball.

Ms. Arnold – A few months ago when the Board was discussing vandalism Ms. Arnold was going to find out how some of the surrounding recreation parks handle vandalism. She has not attended a meeting yet but when she finds out when they are meeting she will let the Board Members know in case anyone would like to attend with her.

Mr. Mauser – This Board asked the Road Crew to let it know how much of the lower cost improvements it could do and give an estimate of how much the labor and materials would cost. Mr. Sanders stated that the Road Crew would like direction from the Board as to the dimensions of the volleyball court and basketball courts in particular. The plan was laid out on the table to see if there were dimensions marked. There being none, Ms. Crushong was directed to contact Jon Kilmer at Wm. F. Hill & Assoc., Inc. to see if he has spec sheets that he used on these improvements, i.e., volleyball court and basketball court.

Adjournment:

With no further business to come before the Board, Mr. Mauser moved, seconded by Ms. Arnold to adjourn the Meeting at 8:17 p.m. this date.

Respectfully submitted,

Robin K. Crushong
Office Manager

NEXT MEETING:

SUPERVISORS: February 4, 2013

PARKS & RECREATION ADVISORY BOARD: February 18, 2013