

The Straban Township Board of Supervisors met this date, as publicly advertised, at 7:00 p.m. in the meeting room of the Straban Township Municipal Building, 1745 Granite Station Road, Gettysburg, PA 17325 with Board Chair Sharon Hamm presiding. Others in attendance were: Supervisors Tony Sanders and Fred Kammerer; Solicitor Walton V. Davis; William Hill, Engineer; and Secretary Robin Crushong.

Others in attendance were: Paul Krieger, George Brown, Lawrence and Sandy Martin, Tommy Riggs, *Gettysburg Times*, Frank Thomas, Deb Kammerer and Joyce Wentz.

Board Chair Hamm led everyone with the Pledge to the Flag.

- Ms. Hamm informed the residents present of the next scheduled meetings: Board of Supervisors meeting on April 1, 2013; Planning Commission meeting on March 27, 2013; Recreation Board meeting on March 18, 2013. There were no other meetings held.

Public Comment:

None.

Minutes:

Mr. Kammerer moved, seconded by Mr. Sanders, to approve the February 4, 2013 meeting minutes as presented. Motion carried unanimously.

Approve Bills:

Mr. Sanders moved, seconded by Mr. Kammerer, to approve the February 14, 2013 and February 28, 2013 bills for payment. Motion carried unanimously.

Reports:

Recreation:

Deb Kammerer stated that the annual report of the Recreation Board and the Rules and Regulations for the Park were both up for adoption later on in the meeting and she would wait to discuss them at that time.

Engineer:

William Hill, Engineer – Keller Farms Subdivision Bond – Plank's Field/Double Play Drive – The letter of credit is due to expire April 13, 2013. Mr. Hill's office will contact the bank to request an updated letter of credit. Mr. Davis advised the Board that if the letter of credit would need to be called, he would require fourteen (14) days in order to process the call. If a renewed letter of credit is not received by the next Board of Supervisors meeting, Mr. Davis will need the authorization from the Board of Supervisors to call the letter of credit.

Swift Run Road – the submission to PA DEP has been reviewed and the permit should be sent in the next two (2) weeks. Erik Vranich will keep the township posted on this matter knowing that Mark Walde would like to order the pipe as soon as possible.

Twin Oaks – Erik Vranich is looking into an option to be able to cross over a right-of-way along Old Harrisburg Road. He has not been able to get return calls from the owner of this right-of-way. He needs to know 1) can we cross this right-of-way; and 2) what is the depth of the pipe that is there. Once he knows this information, he will be better prepared to present the options to the Board of Supervisors. He is not working on the design yet, he wants to see if this option will work. A meeting with the Board of Supervisors will be scheduled before any design work is started.

Recreation Park Construction Project – Mr. Kammerer asked Mr. Hill to have Erik Vranich contact him. Mr. Kammerer would like to do a field walk with Mr. Vranich to go over some concerns that he has.

Appearances:

None.

Correspondence:

Ms. Crushong announced the following:

- Bonneville Fire Department stats for January 2013
- Minutes of the White Run Regional Municipal Authority Reorganizational meeting held on January 21, 2013
- Minutes of the Gettysburg Municipal Authority Board of Directors Reorganizational meeting held on January 21, 2013
- Ms. Crushong stated that a few months ago the information to search deeds and plats on the Adams County, PA Recorder of Deeds Public Records Search was brought to the Board of Supervisors and the office was asked to make note of how often this service would be helpful. Ms. Crushong indicated that there have been several occasions in the last few weeks that looking up a deed or plat would have saved a huge amount of time. Ms. Crushong requested that the Board of Supervisors approve the subscription to this on-line service in the amount of \$415 per year beginning on the day of sign-up. **The Board of Supervisors unanimously approved this service.**

Old/New Business:

1. Ms. Hamm moved, seconded by Mr. Kammerer to authorize traffic engineer to study the Hunterstown Road and Camp Letterman Drive areas of Capital Improvements Plan District 3 for revisions as outlined as Task 1 – Traffic Analysis and Volume Projections in the scope of service letter from McMahon Transportation Engineers & Planners dated February 25, 2013. Ms. Hamm explained that in approving Task 1 this will enable us to see if we can reasonably add Camp Letterman Drive in and remove some recommended improvements on Route 30. This is a limited update to the existing Act 209 Roadway Sufficiency Analysis Study and Transportation Capital Improvements Plan that was prepared by McMahon in June 2006. If this shows sufficient reason to go forward with the study we would move forward to the other tasks outlined in McMahon's letter dated February 25, 2013. Mr. Sanders asked where the money would come from to pay for this study. Ms. Hamm stated that the township would pay this bill; however, a percentage of Hunterstown Road may be able to come out the Act 209 fees. This study will help us to direct development. It is better to plan for development before it happens. If it is not addressed in the CIP, it cannot come out of the Act 209 funds. With no further discussion **Motion carried unanimously.**

2. Mr. Kammerer moved, seconded by Mr. Sanders to approve participation in the joint bidding process and authorize the County of Adams to coordinate the bidding process and advertise the appropriate specifications for the collection of municipal waste. Ms. Hamm explained that this is for solid waste collection which the County oversees the bidding/advertising process. Studies show that there is a significant savings to the residents when done jointly. The township's current contract expires December 31, 2013. **Motion carried unanimously.**

3. Ms. Hamm moved, seconded by Mr. Sanders to approve payment from the Recreation Fund for Application Number 1 in the amount of Ten Thousand Seven Hundred Eighty-Three Dollars and Eighty Cents (\$10,783.80) to C.E. Williams Sons, Inc. for the park improvement work finished to date. Wm. F. Hill's office inspected and reviewed the invoice and has verified the amounts and progress as requested for payment. An Application and Certificate for Payment has been submitted to the township. Ms. Hamm noted that prior to making payment Mr. Kammerer would like to have a walk through with Mr. Vranich at the site. Mr. Hill will have Mr. Vranich contact Mr. Kammerer to schedule this walk through. **Motion carried unanimously.**

4. Resolution No. 2013-04 – Straban Township Parks and Recreation Rules and Regulations - Mr. Sanders moved, seconded by Mr. Kammerer to adopt Resolution No. 2013-04. **Motion carried unanimously.** Ms. Hamm requested Deb Kammerer, Chair of the Recreation Board, to send this document to Ms. Crushong at the office so that it can be put on the township website.

5. Mr. Kammerer moved, seconded by Mr. Sanders to approve the 2012 Annual Report from the Straban Township Parks and Recreation Advisory Board. **Motion carried unanimously.**

6. Ms. Hamm moved, seconded by Mr. Sanders to transfer funds from PNC Bank to ACNB Bank to decrease administrative fees. Mr. Davis pointed out that the township should request a letter from ACNB Bank on the funds over the FDIC insured. **Motion carried unanimously.**

7. Ms. Hamm moved, seconded by Mr. Kammerer to adopt the Agreement for Collection of 2012, 2013 and 2014 Delinquent Township Per Capita Tax between Straban Township and J.P. Harris Associates LLC. **Motion carried unanimously.**

Land Use Reviews:

None.

Public Comment:

George Brown – Asked Mr. Davis what the status was on the Hunterstown Ruritan Club. Mr. Davis indicated that the land use appeal is sitting as a "general continuance" which means that one of the parties would need to file something and his opinion is that the township has no reason to file.

Frank Thomas - He was on the Hunterstown Ruritan Club website and noted that there was advertisement for Sunday racing and it indicated that if the "permit" is not received by a certain date that the racing will occur at another race track. He believes Hunterstown Speedway must be under the impression that they will be getting a permit soon. Mr. Davis stated that the township staff cannot issue a permit without the Zoning Hearing Board's approval. The case has to come back to the Zoning Hearing Board.

Questions from the Press:

Tommy Riggs from the *Gettysburg Times*: Needed further explanation of the following:

1. Camp Letterman Drive - Ms. Hamm said that this is a traffic count study to find out if there would be a decreased impact on Route 30 from future development if Camp Letterman Drive were built.
2. Resolution No. 2013-04 – This was a resolution adopting the rules and regulations for the township park. What is allowed and what is not allowed at the park.
3. J.P. Harris Agreement – Mr. Davis explained that the per capita tax is collected by the township elected tax collector. At the end of each year a list is given to the township of the per capita tax that was not collected. The elected tax collector is exonerated of her duty to collect this tax. The burden is put on the township to hire someone to collect this delinquent tax. J. P. Harris has been collecting this tax for years for the township at no cost to the township. The cost of collect is charged to the delinquent tax payer.

Adjournment:

With no further business to come before the Board, Mr. Kammerer moved, seconded by Mr. Sanders to adjourn the meeting at 7:36 p.m. this date.

Respectfully submitted,

Robin K. Crushong
Secretary

The next regularly scheduled meeting for the Board of Supervisors of Straban Township will be held on April 1, 2013 at 7:00 p.m.