

**STRABAN TOWNSHIP PARKS & RECREATION ADVISORY BOARD**

*Deb Kammerer, Debbie Arnold, Joyce Wentz, Tom Adair, George Mauser*

**MEETING OF: MARCH 18, 2013**

The Straban Township Parks & Recreation Advisory Board met this date, as publicly advertised, at 7:00 p.m. in the meeting room of the Straban Township Municipal Building, 1745 Granite Station Road, Gettysburg, PA 17325 with Board Chair Deb Kammerer presiding. Others in attendance were: Vice Chair Debbie Arnold; Treasurer Tom Adair; Secretary Joyce Wentz; Member George Mauser; and Office Manager Robin Crushong.

Others in attendance were: George Douglas, Adams County Aftershock Fastpitch Softball.

Board Chair Deb Kammerer brought the meeting to order.

**Minutes:**

Mr. Adair moved, seconded by Mr. Mauser, to approve the February 18, 2013 minutes as presented. Motion carried unanimously.

**Reports:**

The Treasurer, Mr. Adair gave the Treasurer Report. The expense was the payment of \$10,783.80 to C.E. Williams for a partial payment of the Phase I improvements. The only income was interest for February 2013 in the amount of \$1.83. The balance in the Recreation Account is currently \$37,118.09. Mr. Mauser moved, seconded by Ms. Wentz to approve the Treasurer Report as presented. Motion carried unanimously.

**Appearances:**

None.

**Old/New Business:**

**Scheduling Conflict on the soccer field:** Ms. Crushong indicated that on May 26, 2013 the Masons of PA reserved the entire park and the soccer team wants the soccer field. It was determined that the Masons of PA reservation will be priority user since the soccer team is an organization that uses the park on a regular basis. It was requested that the office confirm that the Masons of PA needs the entire park and inform the soccer team that they will not be able to use the park on that particular day.

**Drainage Project at Park** – Ms. Kammerer stated that she stopped out at the recreation park to look at the work that has been done so far and she does not feel it was done correctly. She spoke to Fred Kammerer, one of the Board of Supervisors and shared her concerns with him. Ms. Kammerer stated that they have stopped short and that there is about 60' to do yet. The materials used were 6" tile instead of 4" tile and it was a surface drain instead of a subsurface drain. Ms. Kammerer feels the job can be finished in-house, she has the experience. Mr. Kammerer and Tony Sanders, a Board of Supervisor and a member of the Road Crew, met with Erik Vranich from Wm. Hill's Office to discuss the concerns. Ms. Kammerer did not hear back from Mr. Kammerer as to how the meeting went. Mr. Mauser stated that the design was faulty and there was a lack of information. This should come back on the engineer and contractor. Should the Board do the re-work in house or pursue the engineer and contractor? The extent of work is far more than the Board imagined. The Recreation Board would like to meet with the Board of Supervisors at its workshop on March 25, 2013 to get a sense of direction from them as to if they should discuss this further with the engineer/contractor or fix it in-house. Would the funds

come out of the Recreation Fund? Ms. Crushong will notify the Board of Supervisors of this Board's desire for a meeting and get back to everyone.

**Conditional Approval Disclaimer** - The office would like to use this form language on the approvals of the organizations so that if an individual reservation request comes in then the organization is aware that they will be given two (2) weeks notice that that particular date is not available to them. This language was approved by the Board.

**Storage Agreement** – The office would like to get a system in place wherein a key for the storage units located at each of the ball fields (A, B and C) are signed out with a deposit of \$10.00 to ensure that the keys are returned at the end of the season. The Board suggested some additional language that the property left in the storage units were to be clearly marked with the organization's name. Mr. Mauser stated that this should be made part of the Parks Rules and Regulations. **Mr. Mauser moved, seconded by Ms. Wentz to include the Storage Agreement as part of the Straban Township Recreation Park Rules and Regulations with the above correction. Motion carried unanimously.**

**Cost of Running Recreation Park** – Ms. Crushong broke out the "one time" costs and the "recurring costs" of 2012 as requested last month. The recurring costs were \$12,546.93. Mr. Mauser stated that it would be the Board of Supervisors decision as to at what point fees are charged.

**Volleyball Court** – It was decided last month that the Recreation Board would develop general construction/material specs for basketball/volleyball courts to be given to the road crew. Ms. Kammerer printed out a description of a beach volleyball court for review by the Board. The recommendation is a 30'x60' with a 10' buffer on each side (this is a standard size for 6 players); drainage underneath; filter fabric; use the right kind of sand. Give to the Road Crew to enter the prices for the gravel, sand, filter fabric, excavation and concrete for the poles. This could become somewhat expensive. We may want to do simple poles and net for about \$1,200.00. The Board may need to reconsider the priority list it developed a few months ago.

**Public Comment:**

George Douglas – with the vandalism that has been occurring at the park the Board may want to look into some kind of security system for the park. Ms. Kammerer stated that the Recreation Board could discuss this with the Board of Supervisors at its workshop on March 25, 2013.

The Board requested that Ms. Crushong contact Shealer and see what the price difference is on adding sanitation port-a-potties as oppose to the original ones. Ms. Crushong indicated that the port-a-potties were delivered to the park last week.

**Adjournment:**

With no further business to come before the Board, Mr. Mauser moved, seconded by Ms. Arnold to adjourn the Meeting at 8:05 p.m. this date.

Respectfully submitted,

Robin K. Crushong  
Office Manager

**NEXT MEETING:**

SUPERVISORS: April 1, 2013

PARKS & RECREATION ADVISORY BOARD: April 15, 2013