

**STRABAN TOWNSHIP PARKS & RECREATION ADVISORY BOARD**

*Deb Kammerer, Debbie Arnold, Joyce Wentz, Tom Adair, George Mauser*

**MEETING OF: MAY 20, 2013**

The Straban Township Parks & Recreation Advisory Board met this date, as publicly advertised, at 7:00 p.m. in the meeting room of the Straban Township Municipal Building, 1745 Granite Station Road, Gettysburg, PA 17325 with Board Chair Deb Kammerer presiding. Others in attendance were: Vice Chair Debbie Arnold; Treasurer Tom Adair; Member George Mauser; and Office Manager Robin Crushong. Secretary Joyce Wentz was not present.

Others in attendance were: None.

Board Chair Deb Kammerer brought the meeting to order.

**Minutes:**

Mr. Mauser moved, seconded by Ms. Arnold, to approve the April 15, 2013 minutes as presented. Motion carried unanimously.

**Reports:**

The Treasurer, Mr. Adair gave the Treasurer Report. There were expenses in the amount of \$6,804.00 which represents Application #2 – Phase I Improvements which payment was made to C.E. Williams Sons Inc. The only income was interest for April 2013 in the amount of \$1.53. The balance in the Recreation Account is currently \$30,317.49. Mr. Mauser moved, seconded by Ms. Arnold to approve the Treasurer Report as presented. Motion carried unanimously.

**Appearances:**

None.

**Old/New Business:**

**Update on Drainage Project:** Ms. Kammerer informed the Board that the Road Crew did a cost estimate of the additional drain tiles and came up with a total cost of \$1,100.00. The Board of Supervisors approved this amount to come out of the Recreation Fund at its meeting earlier this month. Ms. Kammerer has flagged the area where the additional drainage pipe needs to go but is not sure if the Road Crew was planning on doing the work now or waiting. Ms. Crushong will pass this question along to the Road Crew and let the Board know what the intention is of the Road Crew.

**Vandalism Deterrents** - Vandalism at the park was discussed. Mr. Mauser did some research on security improvements. **Mr. Mauser moved, seconded by Ms. Arnold to recommend to the Board of Supervisors an amount not to exceed \$150.00 for materials and labor to acquire and install security equipment and signage. Motion carried unanimously.** Ms. Kammerer suggested pricing a sign already done versus a sign created by Len Dick.

**“No Hitting Fence with Balls” signs** - It was also brought to the board’s attention that the organizations using the fields are hitting balls against the fences and if this continues this will be an expensive maintenance cost to the township general fund. It was noted that this matter came up last year and a sign is posted on the bulletin board, however, it is hard to see this sign because of where the bulletin board is located. Cars tend to park in front of the board and it is hard to see what is

posted in there. A suggestion was made to maybe move the bulletin board to a different location. It was suggested that the Board may need to impose fines for damage to its fields. The Board would have to take into consideration the wear and tear and anything above this would be cost of repair. Any player caught damaging the fields; the organization will pay maintenance costs. It was suggested that at the time of reservation a deposit would be made and any damage done to the field(s) by the organization reserving that field will be deducted from that deposit. The Board also talked about taking turns being at the fields and monitoring the use. **Ms. Arnold moved, seconded by Mr. Mauser to recommend to the Board of Supervisors to purchase three (3) signs out of the Recreation Funds as a first step to remedy the misuse of facilities which signs should be double sided and placed on each back stop. Motion carried unanimously.**

It was also suggested that a recommendation for the Board of Supervisors to ask the solicitor to research the matter of instituting usage fees and any consideration to sanctioning organizations from violation to the Park's Rules and Regulations.

Ms. Kammerer would like to know from the soccer people if the field is fine the way it is. If so then we could take that part of the improvement off the plan.

The Board could research other townships to see how they work their fees.

**Park Development Priority List** - Ms. Kammerer stated that the parking is becoming very critical. The drainage work at the lower field (Field B) was done to accommodate the future parking area. Should the Board concentrate on paving the lower parking lot now instead of the smaller projects and is there enough money in the account to do the paving of the lower parking lot. What engineering work is needed to be done yet? Do we have the elevations on the plan from the engineer for grades? If there is not enough money to do the paving should we just stone the rest of it now and pave the upper and lower lots later when funds are available. It was suggested to ask the Road Crew how much they think this would cost and if it would have to go through the bidding process and if prevailing wages would be a factor too. The Board decided to defer all other projects at this time and concentrate on the parking issue.

**Set Date for Township Picnic** - The Board decided to tentatively schedule the township picnic for Sunday, September 15, 2013 pending looking at schedules and checking with the Board of Supervisors and the township staff.

**Planning for future recreation facilities, discuss strategy development** – Ms. Kammerer asked the Board to be thinking about what kind of facilities they would like to see in the township. We need to look at expanding beyond the youth of the township and investigate recreation for the general township population. Suggestions were a dog park, shooting range, walking paths and bike trails. The Board needs to research where these possible park additions could be located in the township. Ms. Kammerer asked the Board for permission to contact Nick Colonna of the Adams County Planning Office and see if there is any planning that is already done or proposed. The Board agreed that this would be a good idea and gave Ms. Kammerer permission to contact Mr. Colonna.

#### **Public Comment:**

None.

Ms. Arnold stated that she will not be able to attend the Board meeting on June 17, 2013. Ms. Kammerer stated that we may not meet at all but will confirm this later next month.

#### **Adjournment:**

With no further business to come before the Board, Mr. Mauser moved, seconded by Ms. Arnold to adjourn the Meeting at 8:35 p.m. this date.

Respectfully submitted,

Robin K. Crushong  
Office Manager

**NEXT MEETING:**

SUPERVISORS: June 3, 2013

PARKS & RECREATION ADVISORY BOARD: June 17, 2013