

**STRABAN TOWNSHIP PARKS & RECREATION ADVISORY BOARD**  
*Deb Kammerer, Debbie Arnold, Joyce Wentz, Tom Adair, George Mauser*

**MEETING OF: NOVEMBER 18, 2013**

The Straban Township Parks & Recreation Advisory Board met this date, as publicly advertised, at 7:00 p.m. in the meeting room of the Straban Township Municipal Building, 1745 Granite Station Road, Gettysburg, PA 17325 with Board Chair Deb Kammerer presiding. Others in attendance were: Vice Chair Debbie Arnold; Treasurer Tom Adair; Secretary Joyce Wentz; Member George Mauser; and Office Manager Robin Crushong.

Others in attendance: None.

Board Chair Deb Kammerer brought the meeting to order.

**Minutes:**

Mr. Adair moved, seconded by Ms. Wentz, to approve the October 21, 2013 minutes as presented. Motion carried unanimously.

**Reports:**

The Treasurer, Mr. Adair gave the Treasurer Report. There were expenses in the month of October 2013 to Len Dick Signs for the "No Hitting Balls" and "Surveillance" signs in the amount of \$161.00. The only income was interest for October 2013 in the amount of \$1.25. The balance in the Recreation Account is currently \$28,111.87. Ms. Arnold moved, seconded by Ms. Wentz to approve the Treasurer Report as presented. Motion carried unanimously.

Mr. Mauser asked if all the bills are paid that were anticipated on coming out of the recreation funds. Ms. Crushong answered that everything is paid. The Township General Fund has budgeted for 2014 Ten Thousand Dollars (\$10,000.00) to help with the paving project if needed. Mr. Mauser is concerned that the Board of Supervisors expects the funds borrowed to be paid back in the same year but the Recreation Fund may not be able to do this. There was some discussion with the conclusion that once Mark Walde meets with this Board and firm numbers are known, then, if this Board needs to, it can discuss this concern with the Board of Supervisors.

**Appearances:**

None.

## Old/New Business:

**Annual Report draft and statistics** – Ms. Wentz is working on this and sent a draft out to all the Board Members for review and comment. To be added to the draft would be the Analysis that Ms. Wentz and Mr. Mauser will work on together. The Township Secretary, Tina McNaughton, worked on the numbers to the charts and Mr. Mauser will work on the charts. The charts and calculations will only consist of “Park Use Summary Statistics”. It was requested the Ms. McNaughton provide a monthly report to this Board on the total of hours for each field so the charts and calculations can be updated on a monthly basis. Ms. Arnold asked how many years the Board wanted to keep current. Right now we have 2011 to 2013. It was suggested that the charts and calculations should keep with the updating of the Strategic Plan, either 3-5 years or 10 years. This is something that the Board can look at later on. It was also suggested that the use increase and how the conflicts are minimal and the procedure established in the office is working be added to the annual report. The Board may need to establish a level of limit of use in the future depending on the maintenance and wear and tear of the park. The final draft of the 2013 Annual Report should be ready for the January 2014 meeting with recommendation to go to the Board of Supervisors for approval.

**Spraying of Mosquitoes at the Park** – Ms. Crushong received an e-mail from Matthew Stough, West Nile Virus Technician concerning mosquito control at the recreation park. Mr. Stough indicated that he was not aware of these fields and therefore had not been conducting mosquito surveillance there. He said the West Nile Virus program will start back up next April and he will make sure that this recreation area is on the list of sites to be monitored. A suggestion was made to contact the adjacent property owner and let him know that this will be monitored next year.

**Status of Paving** – This Board will invite Mark Walde to the February 2014 or March 2014 meeting so that the time line and pricing can be discussed in more detail.

**Session With Planner** – Ms. Kammerer had requested that a County Planner come to one of this Board's meetings to do a session concerning the protocol on what recreation facilities are needed in this area. Since the Township has joined in the discussions with Cumberland Township and Gettysburg Bureau on the Joint Comprehensive Plan, this Board will wait and see what the outcome of that is.

Ms. Kammerer also asked if anyone knew about the status of the Gettysburg Recreation Park (Cumberland & Gettysburg Joint Recreation Authority). Mr. Mauser stated that he and Sharon Hamm had tried to meet with them last year and it did not work out so well. Someone from this Board could go to a meeting, not that we want to join, but to find out how they operate. In the future we will need to know what is next after we build-out our park.

This Board would appreciate any information available concerning the Joint Comprehensive Plan.

Ms. Kammerer announced that she will stay on the Board for another five (5) year term.

Mr. Adair moved, seconded by Ms. Arnold to cancel the December meeting. The next meeting of this Board would be Tuesday, January 21, 2014 at 7:00 p.m. Discussion: Ms. Kammerer will not be able to attend this meeting but will see everyone in February 2014. Motion carried unanimously.

**Public Comment:**

None.

**Adjournment:**

With no further business to come before the Board, Ms. Wentz moved, seconded by Ms. Arnold to adjourn the Meeting at 8:07 p.m. this date.

Respectfully submitted,

Robin K. Crushong  
Office Manager

**NEXT MEETING:**

SUPERVISORS: December 2, 2013

PARKS & RECREATION ADVISORY BOARD: **January 21, 2014**