

**STRABAN TOWNSHIP PARKS & RECREATION ADVISORY BOARD**

*Tom Adair, Deb Kammerer, Peter Sontheimer, Debbie Arnold*

**MEETING OF: MARCH 21, 2016**

The Straban Township Parks & Recreation Advisory Board met this date, as publicly advertised, at 7:00 p.m. in the meeting room of the Straban Township Municipal Building, 1745 Granite Station Road, Gettysburg, PA 17325 with Board Chair Tom Adair presiding. Others in attendance were Vice Chair Deb Kammerer; Members Peter Sontheimer and Debbie Arnold; and Office Manager/Treasurer Robin Crushong.

Others in attendance: Ken Stevens, Recreation Park Maintenance/Road Crew; Tony Sanders, Chair of the Board of Supervisors; and John Colgan.

Board Chair Tom Adair brought the meeting to order.

**Minutes:**

Ms. Arnold moved, seconded by Mr. Sontheimer, to approve the January 19, 2016 minutes as presented. Motion carried unanimously.

**Reports:**

The beginning balance as of January 19, 2016 was \$14,738.66. There were no expenses. There was interest earned in the months of January and February 2016 in the amount of \$1.81. There were recreation fees collected in the months of January and February 2016 in the total amount of \$8,900.00. The balance in the Recreation Account is currently \$23,640.47. **Ms. Arnold moved, seconded by Mr. Sontheimer to approve the Treasurer Report as presented. Motion carried unanimously.**

**Appearances:**

None.

**Old Business:**

**Letter of Support and Annual Report** – Mr. Adair shared with the Board that the Board of Supervisors approved the letter of support for the grant being pursued to complete the North Gettysburg Trail to Gettysburg Area High School and SpiriTrust Lutheran trail and approved the 2015 Annual Report.

**Update on the North Gettysburg Trail Extension Study** – Mr. Sontheimer stated that there was no update at this time.

Mr. Sontheimer asked when the line painting of the bike decal on the North Trail bike path is to be done. Mr. Sanders stated that this is something that needs to be worked out among various owners of the trail. The township will be out there soon to sweep from the winter months so they will try to address this issue at that time.

**Survey Questions** – The Board reviewed the “google” survey that Mr. Sontheimer had sent everyone by e-mail. There were some minor changes/suggestions that Mr. Sontheimer will make and get the final draft and a proposed press release to Ms. Crushong for the Board of Supervisors workshop on Monday, March 28<sup>th</sup>. It was suggested to show the survey at the Board of Supervisors meeting on April 4<sup>th</sup>; put a sign at the park indicating where the survey could be found; do handouts; and add to the township website as a new page entitled “Recreation Board Survey”. The survey could be available through the summer months or for a full year depending on how much people are using it.

**Recreation Plan review/update** – The Board went through the document and discussed some areas to be updated and some areas to be taken out. Ms. Crushong will take these revisions/deletions and prepare an updated document for another review at next meeting.

**Conversion of Field “A” update** – Mr. Stevens explained that the Gettysburg Youth Baseball Assoc., an organization that uses Fields “A” and “B” started the conversion of Field “A” this past weekend. They moved bases and pitcher’s mound and made some adjustments to home plate. They have requested that the township enlarge the infield. The road crew will be getting some of the Clapsaddle sand to put in this area.

#### **New Business:**

**Reorganization** – Ms. Kammerer moved, seconded by Ms. Arnold to appoint Mr. Sontheimer as Secretary/Treasurer. Motion carried unanimously.

**Recommendation of new Member to the Board** – A letter of interest was received from John Colgan dated March 9, 2016. Mr. Sontheimer moved, seconded by Mr. Adair to recommend John Colgan as a Board Member to serve a five (5) year term from 2016 to 2020. Motion carried unanimously. Ms. Arnold will serve on the Board for the remainder of this year.

**Recreation Park Status and Scheduling** – Ms. Crushong stated that the park is open and the fields are being used. The calendar is posted at the park. There were no real conflicts that could not be worked out through the office.

**Gettysburg Times article on revised Adams County Parks, Recreation and Green Space Grant Program** – Mr. Adair shared an article that ran in the Gettysburg Times stating that there is a Grant available by the County for area municipalities.

The Board expressed its desire to be included in the land development plans that come through the township so that it can express its desires for the recreation fees/land in lieu of.

It was noted that the township is beginning work on the CIP (Capital Improvement Plan) in which it can include roads like Shealer Road which will enable the township to use these funds for improvements. There were discussions about other projects in the township and the possibility of including walking trails.

**Public Comment:**

Mr. Sanders asked how the Recreation Board felt using the recreation funds for maintenance of the North Trail. It was decided that the solicitor will have to give some guidance on this.

**Adjournment:**

With no further business to come before the Board, Mr. Sontheimer moved, seconded by Ms. Arnold to adjourn the meeting at 8:30 p.m. this date.

Respectfully submitted,

Robin K. Crushong  
Office Manager

**NEXT MEETING:**

SUPERVISORS: April 4, 2016

PARKS & RECREATION ADVISORY BOARD: May 16, 2016