

STRABAN TOWNSHIP PARKS & RECREATION ADVISORY BOARD
Tom Adair, Deb Kammerer, Peter Sontheimer, Debbie Arnold, John Colgan

MEETING OF: SEPTEMBER 19, 2016

The Straban Township Parks & Recreation Advisory Board met this date, as publicly advertised, at 7:00 p.m. in the meeting room of the Straban Township Municipal Building, 1745 Granite Station Road, Gettysburg, PA 17325 with Board Chair Tom Adair presiding. Others in attendance were Vice Chair Deb Kammerer; Secretary/Treasurer Peter Sontheimer; Members John Colgan and Debbie Arnold; and Office Manager Robin Crushong.

Others in attendance: Ken Stevens, road crew member that maintains the Recreation Park.

Board Chair Tom Adair brought the meeting to order.

Minutes:

Mr. Sontheimer moved, seconded by Ms. Kammerer, to approve the August 15, 2016 minutes as presented. Motion carried unanimously.

Reports:

Treasurer:

The beginning balance as of August 15, 2016 was \$27,913.89. There were no expenses. There was interest earned in the month of August 2016 in the amount of \$2.12. There were no recreation fees collected in the month of August 2016. The balance in the Recreation Account is currently \$27,916.01. **Ms. Kammerer moved, seconded by Ms. Arnold to approve the Treasurer Report as presented. Motion carried unanimously.**

Appearances:

Ken Stevens presented the Board with three (3) issues for discussion.

1. Removal of tree at Park driveway – Mr. Stevens stated that the sight distance was an issue and the tree is dying. The road crew would do the work so there would be no cost to the recreation fund. He also suggested replacing the tree with another tree to be located elsewhere on the property. **Mr. Adair moved, seconded by Ms. Kammerer to recommend to the Board of Supervisors the removal of this tree. Motion carried unanimously.**
2. Flag Pole – with the perennials currently in and around the flag pole it is hard to maintain. Mr. Stevens would like to put shrubs in next spring and would like to get them from Auker's Greenhouse. It was suggested to ask Auker's Greenhouse for recommendations as to what would work and to also ask that it donate these plants to the recreation park since it did not pay recreation fees at the time of its land development process. It was suggested that the road crew take a recommendation to the Board of Supervisors.

3. Swing Sets – Mr. Stevens stated that he noticed when he is up at the park that there are a number of younger children playing at the playground and it might be good to add to the existing playground. The Board indicated that it was looked into and there is additional playground proposed in the current plan, however, there were issues of balls flying up from the fields, liability issues, cost of equipment was more than what was in the recreation fund. Ms. Arnold volunteered to look into this further. The size of the existing equipment area is about 25'x25' and the suggestion was to add another similar size for swings. It was also suggested to look into a swing for babies.

Mr. Adair asked Mr. Stevens if the playground equipment was inspected annually. Mr. Stevens stated that they do an inspection in the spring.

Old Business:

Update on a possible trail connecting the Twin Oaks and Hunter's Crossing developments – The Board suggested that this could be added to the North Gettysburg Trail Extension Study

Update on the North Gettysburg Trail Extension Study – A work authorization form and completed Section II of the grant application were received by Jodie Evans of McMahan & Assoc. This was discussed at length. It was determined that the first four (4) items, which included the items in the work authorization form, are for the site plan. Items 5-6 are the survey and engineering costs and depending on how the first four (4) items turned out determined what would be needed so these are ballpark figures. Item 7 is for construction which will not be under this grant application. Ms. Crushong will call Ms. Evans to verify if the Work Authorization Form needs to be signed prior to the grant application filing.

Recreational Questionnaire/Survey – Mr. Sontheimer informed the Board Members that the survey is still open and the door hangers and posters need to be done yet.

Annual Picnic – September 18, 2016 – Mr. Adair stated that there were 19 people at the annual picnic. It seems like attendance is going down so we may have to see if we want to do this next year.

New Business:

Recreation Park Status and Scheduling – Ms. Crushong stated that the park is continuously being used. The calendar is posted at the park. There were no real conflicts that could not be worked out through the office.

Countywide Bicycle and Pedestrian Plan – The Board of Supervisors appointed Peter Sontheimer as the Straban Township Representative to this committee. Mr. Sontheimer stated that no meeting has been scheduled yet. Thank you Peter!

Receptacles for Park (4) – Ms. Kammerer had done some research on the internet and found another receptacle for about \$700.00 less than the one presented last month. **Mr. Sontheimer moved, seconded by Mr. Colgan to recommend to the Board of Supervisors to purchase four (4) trash receptacles for the recreation park at a total price not to exceed \$1,200.00. Motion carried unanimously.**

Public Comment:

None.

Adjournment:

With no further business to come before the Board, Mr. Sontheimer moved, seconded by Ms. Kammerer to adjourn the meeting at 8:30 p.m. this date.

Respectfully submitted,

Robin K. Crushong
Office Manager

NEXT MEETING:

SUPERVISORS: October 3, 2016

PARKS & RECREATION ADVISORY BOARD: November 21, 2016