

STRABAN TOWNSHIP PARKS & RECREATION ADVISORY BOARD
Tom Adair, Deb Kammerer, Peter Sontheimer, Debbie Arnold, John Colgan

MEETING OF: JANUARY 17, 2017

The Straban Township Parks & Recreation Advisory Board met this date, as publicly advertised, at 7:00 p.m. in the meeting room of the Straban Township Municipal Building, 1745 Granite Station Road, Gettysburg, PA 17325 with Board Chair Tom Adair presiding. Others in attendance were; Secretary/Treasurer Peter Sontheimer; Member John Colgan; and Office Manager Robin Crushong. Vice Chair Deb Kammerer was not present.

Others in attendance: Tom Jolin – HABPI; Steve Toddes; Scot A. Pitzer; Tony Sanders; Jackie Duyer; Mary Miner; Steve Niebler, GARA; and Mary Grace Keller, *Gettysburg Times*.

Board Chair Tom Adair brought the meeting to order.

Minutes:

Mr. Adair moved, seconded by Mr. Colgan, to approve the November 21, 2016 minutes as presented. Motion carried unanimously.

Reports:

Treasurer:

The beginning balance as of November 21, 2016 was \$26,787.08. There were no expenses. There was interest earned in the months of November and December 2016 in the amount of \$2.01. There were no recreation fees collected in the months of November or December 2016. The balance in the Recreation Account is currently \$26,789.09. **Mr. Colgan moved, seconded by Mr. Adair to approve the Treasurer Report as presented. Motion carried unanimously.**

Appearances:

Jackie Duyer, Gettysburg Area Recreation Authority (GARA) – Ms. Duyer asked if the Straban Township Recreation Advisory Board would be interested in partnering with GARA for a “May Movie in the Park” event. This event will be held on Friday, May 5, 2017 beginning at 8:30 p.m. at GARA. They requested help distributing information throughout the township using social media and flyers. She pointed out that GARA and Straban Township are the only two (2) recreation areas in the County and it makes sense to work together for the whole County. **{Clarification: the only two in the Central Comprehensive Plan region.}** The members of the Board that were present seemed willing to work on this event together.

Tony Sanders, Road Crew member – 1. Requested to purchase a pressure washer for the recreation park out of the recreation funds. The cost will be somewhere around \$500.00 plus or minus. **Mr. Sontheimer moved, seconded by Mr. Colgan to recommend to the Board of Supervisors the purchase of a**

pressure washer for the recreation park to be paid out of the recreation fund. Motion carried unanimously.

2. The team benches at Fields A & B need to be replaced with either 2x12 treated lumber or new aluminum team benches like Field C. Out of the total 8 benches, 6 need to be replaced. There is time to decide what to do because they would not replace them until spring anyway. It was suggested to ask the baseball teams that use the fields if they would like to contribute some funds towards the purchase of aluminum team benches like the ones that Field C purchased. The cost could be around \$2,000.00 for all 8 benches.

3. Mr. Sanders informed the board that the road crew removed the tree at the entrance of the recreation park. They would like to replace that tree with another tree located somewhere in the park and also to plan shrubs around the flag pole. It was suggested that they talk to Aucker's Greenhouse and see what they would suggest and get some pricing. Again, these would not be planted until the spring.

Sometime in the future a tractor will need to be purchased to drag the fields. This is something to keep in mind. Mr. Sanders said that a rough estimate of cost would be around \$20,000.00. The township uses the Co-Stars program to purchase its equipment because of its discounts.

Old Business:

Update on the North Gettysburg Trail Extension Study – The Adams County Parks, Recreation and Green Space Grant Program Application was filed on September 29, 2016. A letter from the Adams County Office of Planning and Development dated December 29, 2016 was received indicating that the grant was awarded in the amount of \$3,150.00. **Mr. Colgan moved, seconded by Mr. Sontheimer to present the Grant Agreement to the Board of Supervisors for execution at its meeting on February 6, 2017. Motion carried unanimously.**

Recreational Questionnaire/Survey – The Board reviewed the printout of responses from the on-line survey. Mr. Sontheimer informed the Board Members that they are finishing up on hanging the door knockers in the Twin Oaks community and the Hunters Crossing community.

Recreation Plan review/update – Since this plan was just updated in April 2016, the Board members did not feel that this needed to be updated at this time.

Recreation Park Status and Scheduling – Ms. Crushong stated that the park closed at the beginning of December and there are no scheduled events until the spring. The organizations that use the park will have their requests in by March 15, 2017 and the park season will begin shortly after that.

Mr. Adair brought up the research on possible addition to the existing swing set. Mr. Colgan did some research and depending on the sections wanted, the cost could range from \$600.00 to \$3,000.00. Ms. Duyer suggested a website of "kaboom" which has grant opportunities. Mr. Colgan will continue to do research on extending the playground area at the park.

Countywide Bicycle and Pedestrian Plan – Mr. Sontheimer reported that this committee met and are working on map layering and road quality issues. No real input is needed at this time.

New Business:

Reorganization – Mr. Sontheimer moved, seconded by Mr. Colgan to appoint Mr. Adair as the Chairman. Motion carried unanimously.

Mr. Adair moved, seconded by Mr. Sontheimer to appoint Ms. Kammerer as the Vice-Chair. Mr. Adair had spoken to Ms. Kammerer prior to this meeting to make sure that she was willing to fill this position and she agreed. Motion carried unanimously.

Mr. Colgan moved, seconded by Mr. Adair to appoint Mr. Sontheimer as Secretary/Treasurer. Motion carried unanimously. Mr. Colgan will serve as Member.

Annual Report – The Board will review the Annual Report that was presented to them tonight and come back to the next meeting (March 20, 2016) to discuss.

Short-term projects – It was discussed to research pricing for installation of horse shoe pits (2 sets) at the park. Mr. Colgan will research this and present the Board with his finds at the next meeting (March 20, 2017).

Mr. Adair announced that this year would be his last year serving on this committee even though his term does not expire until December 31, 2018.

Public Comment:

Scott Pitzer – Wanted to thank the two (2) recreation authorities for starting the steps toward working together.

Mr. Toddles, GARA – GARA Board meets on the third (3rd) Monday of each month and since the Straban Township Recreation Advisory Board meets every other month, GARA invited Straban to attend its meeting on a month that they do not have a scheduled meeting.

Tom Jolin, HABPI – Thanked the park Boards for all the work that they do.

Adjournment:

With no further business to come before the Board, Mr. Colgan moved, seconded by Mr. Sontheimer to adjourn the meeting at 7:50 p.m. this date.

Respectfully submitted,

Robin K. Crushong
Office Manager

NEXT MEETING:

SUPERVISORS: February 6, 2017
PARKS & RECREATION ADVISORY BOARD: March 20, 2017