

**STRABAN TOWNSHIP PARKS & RECREATION ADVISORY BOARD**

*Tom Adair, Deb Kammerer, Peter Sontheimer, John Colgan, **Vacant***

**MEETING OF: MARCH 20, 2017**

The Straban Township Parks & Recreation Advisory Board met this date, as publicly advertised, at 7:00 p.m. in the meeting room of the Straban Township Municipal Building, 1745 Granite Station Road, Gettysburg, PA 17325 with Board Chair Tom Adair presiding. Others in attendance were; Vice Chair Deb Kammerer; Secretary/Treasurer Peter Sontheimer; Member John Colgan; and Office Manager Robin Crushong.

Others in attendance: Donald Smith and Crystal Groves.

Board Chair Tom Adair brought the meeting to order.

**Minutes:**

Mr. Sontheimer moved, seconded by Ms. Kammerer, to approve the January 17, 2017 minutes as presented. Motion carried unanimously.

**Reports:**

**Treasurer:**

The beginning balance as of January 17, 2017 was \$26,789.09. There were no expenses. There was interest earned in the months of January and February 2017 in the amount of \$1.99. There were recreation fees collected in the month of February 2017 in the amount of \$3,000.00 from Battlefield Hearth. The balance in the Recreation Account is currently \$29,791.08. **Mr. Colgan moved, seconded by Ms. Kammerer to approve the Treasurer Report as presented. Motion carried unanimously.**

**Appearances:**

None.

**Old Business:**

**Update on the North Gettysburg Trail Extension Study** – The Board received a DRAFT version of the Pedestrian Needs Accommodation Study and North Gettysburg Trail Extension Evaluation as well as PennDOT's standard crosswalk pavement marking options from Jodie Evans, McMahon Associates, Inc. for review and comment. In Ms. Evans cover letter, she summarized the recommendation of the pedestrian crosswalk to be located on the north side of Johnson Drive. Alternatively, she also included two potential trail expansion options, which would also provide Hoke Drive as an alternate crosswalk location. It was

also noted that the house located at 1025 Old Harrisburg Road (on the east side between Johnson and Hoke) currently has a block wall and stair in close proximity to the roadway, but this is clearly within PennDOT's right of way (not on private property). It was also noted that adjacent property coordination will be required with any recommended improvements. The members did a quick review. The members discussed the need to try and work something out with Gettysburg High School to get a "path" connection on its side of Old Harrisburg Road. SpiriTrust will be applying for a grant to upgrade its trail and in order to get the grant, the trail must be "opened to the public" so this extension could connect but must go as far as SpiriTrust. There was discussion among the Members which leaned towards Option 1 as outlined in the draft study, however, the members decided to review the draft study and e-mail comments to the office e-mail address to be forwarded to Jodie Evans. All comments should be in by April 3, 2017. The members mentioned that they would like to see drawings and aerial diagram of proposed work.

Ms. Kammerer and Mr. Adair attended a meeting with HAPPI and Ms. Kammerer gave a brief overview of the meeting to the members. The Gettysburg High School has \$35,000.00 planned in this year's budget to pave the farm lane this summer. It was discussed to try and coordinate this with Straban Township's project, so that Straban could use the \$35,000.00 as a monetary match, however, Kelly Koch (Park Recreation Green Space Program) mentioned that there would be no grant application filing this spring. The next one will be due Sept. 30, 2017 and awarded in December 2017. The final conclusion of this was that Gettysburg High School will continue with its plan this summer. Also, SpiriTrust brought up that they have no additional funds for anything else and that they will be doing their path upgrade in phases. Since the next grant that this Board will go after will be the one in September 2017 for a construction grant, we will need a 50/50 match, maybe the Gettysburg High School could donate a right of way and this could be used as a contribution.

**Annual Report – Mr. Adair moved, seconded by Ms. Kammerer to forward the 2016 Straban Township Parks and Recreation Advisory Board Annual Report to the Board of Supervisors. Motion carried unanimously.**

**GARA/Straban Township – May Movie in the Park –** The Board discussed recommending to the Board of Supervisors to finance the advertisement in the Gettysburg Times for this event.

**Recreational Questionnaire/Survey –** Mr. Colgan informed the Board Members that they are finishing up on hanging the door knockers in the Hunters Crossing community.

**Recreation Park Status and Scheduling –** Ms. Crushong stated that the park reservation requests from the organizations were due by March 15<sup>th</sup>. She received five (5) requests with no conflicts. The calendars will be put up at the park and on the township website. The port-a-potties will be ordered this week. The park will officially be open by the end of this month.

**Countywide Bicycle and Pedestrian Plan –** There was no update to report.

**Swing Set/Horse Shoe Pits** - Mr. Colgan did some research on the KaBOOM website that GARA brought up at last meeting. More research will be done. The board members also reviewed a detailed horseshoe court diagram and a not so detailed diagram, depending on how much the board wants to spend.

**New Business:**

**Replacement Tree and Shrubs around Flag Pole** – The road crew received a bid from Auker’s Greenhouse for a tree (about 6-8 ft. tall) and some shrubs for a quoted price of \$703.98. The board members requested at least two (2) more quotes from perhaps Countryside Gardens and Boyer’s Nursery. Since this Board does not meet again until May and that is the planting season, the quotes will be forwarded to the Board Members by e-mail so a decision to send a recommendation to the Board of Supervisors can be made.

Questions: How old is the tree?

Are the township personnel planting or is that included in the pricing?

**Public Comment:**

None.

**Adjournment:**

With no further business to come before the Board, Mr. Sontheimer moved, seconded by Ms. Kammerer to adjourn the meeting at 8:13 p.m. this date.

Respectfully submitted,

Robin K. Crushong  
Office Manager

**NEXT MEETING:**

SUPERVISORS: April 3, 2017

PARKS & RECREATION ADVISORY BOARD: May 15, 2017