

## **STRABAN TOWNSHIP PARKS & RECREATION ADVISORY BOARD**

*Tom Adair, Deb Kammerer, Peter Sontheimer, John Colgan, **Vacant***

### **MEETING OF: SEPTEMBER 18, 2017**

The Straban Township Parks & Recreation Advisory Board met this date, as publicly advertised, at 7:00 p.m. in the meeting room of the Straban Township Municipal Building, 1745 Granite Station Road, Gettysburg, PA 17325 with Board Chair Tom Adair presiding. Others in attendance were; Vice Chair Deb Kammerer; Secretary/Treasurer Peter Sontheimer; and Office Manager Robin Crushong. Member John Colgan was absent.

Others in attendance: None.

Board Chair Tom Adair brought the meeting to order.

#### **Minutes:**

Ms. Kammerer moved, seconded by Mr. Sontheimer, to approve the July 27, 2017 minutes as presented. Motion carried unanimously.

#### **Reports:**

##### **Treasurer:**

The beginning balance as of July 27, 2017 was \$35,428.33. There were no expenses. There was interest earned in the months of July and August in the amount of \$2.58. The balance in the Recreation Account is currently \$35,430.91. **Ms. Kammerer moved, seconded by Mr. Adair to approve the Treasurer Report as presented. Motion carried unanimously.**

#### **Appearances:**

None.

#### **Old Business:**

**Update on the North Gettysburg Trail Extension Study** – A response was received from PennDOT on the Pedestrian Needs Accommodation Study and North Gettysburg Trail Extension Evaluation prepared by Jodie Evans, McMahon Associates, Inc. Ms. Evans prepared a draft response for discussion by the Board members this evening.

Comment #3: PennDOT indicated that Exhibit "6" on page 10 of the report should show "sidewalk" as 10' instead of 8' and the grass buffer at 5' instead of 4'. Ms. Evans comment: To meet this recommendation, we may have to be creative if proceeding with Alternative 2 (pedestrian/bike shared path with buffer) to achieve 15' instead of 12'. We may need to consider a trail location behind the utility poles with a future transition to along the roadway at the high school access. Ms. Evans suggested that the Board members discuss potential School District stance on the trail behind the utility poles along their property for Alternative 2. Otherwise, Alternative 1 may be more feasible, if property owners to the east are anticipated to be amicable, and School District may not be agreeable to trail on their property. The Board members discussed this and agreed to contact the school district and get a response to moving the trail back further on its property.

Comment #7: PennDOT is suggesting Rectangular Rapid Flashing Beacon (RRFB) at the proposed crossing, but they do not appear to be requiring the RRFB.

Comment #8: There are two (2) options to consider: 1) Proceed without RRFB and don't need PennDOT Traffic Unit approvals/permit for RRFB, but still need PennDOT Highway Occupancy Permit (HOP) Unit approval/permit to modify State Route for pedestrian/bike within PennDOT right-of-way; or 2) Proceed with RRFB and need PennDOT approval/permit, similar to traffic signal permit in conjunction with HOP Unit approval/permit. The Board members discussed this and would like to proceed without the RRFB but questioned what the cost of a "mini signal plan" was and what kind of signage would be required for safety reasons.

Additional questions the Board members had: 1) would Exhibit 5 in the report fit within PennDOT right-of-way (sidewalk on the West of the high school)? 2) If going with Alternative 2, the Board members would like to extend to Hoke Drive, not all the way to Boyd School Road; 3) what is PennDOT right-of-way for this road?

**Recreational Questionnaire/Survey** – The survey will stay up on the website. Since the survey was tallied there have been three more responses.

**Recreation Park Status and Scheduling** – Ms. Crushong stated that the fields are scheduled almost every evening and weekends. There have been a number of residents hosting birthday parties in the pavilion.

**Countywide Bicycle and Pedestrian Plan** – Mr. Sontheimer indicated that the survey similar to the one that this Board did is out and circulating. There is a meeting scheduled for Monday, September 25, 2017 which Ms. Kammerer and Mr. Sontheimer plan to attend.

### **New Business:**

**Future Park Improvements – swing sets** – The Board and road crew members met at the park on Thursday, August 17, 2017 with Doug Maynard, Eastern PA Territory Manager for Bitting Recreation. It was decided to get a price on (3) bay with two bays to have (4) standard belt seats and one bay to have two (2) toddler swings. The road crew would install this equipment. The price received was \$6,105.98 which includes playground border that would tie into the border at the existing playground. This price does not include the labor and cost of mulch. **Mr. Sontheimer moved, seconded by Mr. Adair to recommend to the Board of Supervisors the purchase of the three (3) bay six (6) swings with coordinating colors to the existing playground equipment to be purchased from the recreation fund in the amount of \$6,105.98 with installation to be performed by the road crew with reimbursement from the recreation fund to the general fund for all road crew maintenance costs. Motion carried unanimously.**

**Annual Picnic – 2017** – The Board discussed having a "dedication" picnic in the spring of 2018 once the new swing sets are installed. It was suggested to dedicate the new swing sets in memory of Roy Thomas for his efforts in establishing the Straban Township Recreation Park and all the many hours he spent improving the park. Mr. Thomas passed away earlier this year. The Board will set a date for May/June at its next meeting.

**Recreation Land in Lieu of Fee** – The Board of Supervisors are also willing to listen to a proposal from the developer before making a decision. Once a proposal comes in, it will be shared with this Board for a recommendation.

Morton Building will be paying fees in the amount of \$6,500.00 as a condition of approval of its Land Development Plan that was approved by the Board of Supervisors earlier this month.

WellSpan Health sent out an invitation for Straban Township to join in eliminating children's exposure to secondhand smoke at local public parks and playgrounds by participating in "Young Lungs at Play" which is a "no-cost" tobacco-free parks and playground initiative supported through a grant from the Pennsylvania Department of Health. The

Board members would support the Board of Supervisors if they proceeded to adopt a policy, ordinance or resolution to create a tobacco-free area at the park.

**Public Comment:**

None.

**Adjournment:**

With no further business to come before the Board, Mr. Sontheimer moved, seconded by Ms. Kammerer to adjourn the meeting at 8:17 p.m. this date.

Respectfully submitted,

Robin K. Crushong  
Office Manager

**NEXT MEETING:**

SUPERVISORS: October 2, 2017

PARKS & RECREATION ADVISORY BOARD: November 20, 2017