

STRABAN TOWNSHIP PARKS & RECREATION ADVISORY BOARD

*Tom Adair, Deb Kammerer, Peter Sontheimer, John Colgan, **Vacant***

MEETING OF: NOVEMBER 20, 2017

The Straban Township Parks & Recreation Advisory Board met this date, as publicly advertised, at 7:00 p.m. in the meeting room of the Straban Township Municipal Building, 1745 Granite Station Road, Gettysburg, PA 17325 with Board Chair Tom Adair presiding. Others in attendance were; Vice Chair Deb Kammerer; Secretary/Treasurer Peter Sontheimer; Member John Colgan and Office Manager Robin Crushong.

Others in attendance: Tony Sanders, Board of Supervisor

Board Chair Tom Adair brought the meeting to order.

Minutes:

Mr. Sontheimer moved, seconded by Ms. Kammerer, to approve the September 18, 2017 minutes as presented. Motion carried unanimously.

Reports:

Treasurer:

The beginning balance as of September 18, 2017 was \$35,430.91. There was an expense for the three (3) bay swing set of \$6,105.98. There was interest earned in the months of September and October in the amount of \$2.66. The balance in the Recreation Account is currently \$29,327.59. **Ms. Kammerer moved, seconded by Mr. Sontheimer to approve the Treasurer Report as presented. Motion carried unanimously.**

Appearances:

Tony Sanders: Had a few items to bring up to the Recreation Board

1. The swing sets came in and the road crew inspected them. There was no damage and they are being stored until spring.

2. The soccer fields were damaged the weekend of November 11, 2017 so the township has officially closed the park until spring. The soccer team(s) brought in the lights without permission so the road crew brought the lights back up to the pavement and contacted the team representative to come and pick them up.

3. Recreation Funds – since the fund is growing and the law now allows maintenance costs to be paid from these funds, the Board of Supervisors would like the Recreation Board to consider paying some/all of the maintenance expenses for the Recreation Park out of the Recreation Fund. A document comparing the costs of 2012 to 2017 General Fund vs. Recreation Fund costs was handed out to the Board members. The costs that currently come out of the General Fund, not including road crew wages, is maintenance supplies/service; electric service; and sanitation services. The Board of Supervisors would like this Board to recommend any/all of these items to come out of the Recreation Fund. Just something for the Board to think about and not decide on tonight.

4. Reservation Request – The Board of Supervisors are looking into charging a small fee for the administrative work performed in preparing the requests and all the things associated with it. It was determined that

it takes about 1 hour to go through the entire process for one Reservation Request for an individual and about 1 hour and 15 minutes for an organization Reservation Request. There was discussion about not making this a user fee but a one-time administrative fee. **Ms. Kammerer moved, seconded by Mr. Sontheimer to recommend to the Board of Supervisors a \$10.00 administration fee for individuals using the pavilion and a \$25.00 administration fee for organizations and request feedback from the office on the cost vs. fee. Motion carried unanimously.**

Old Business:

Update on the North Gettysburg Trail Extension Study – After much discussion about the placement of the crosswalk on Old Harrisburg Road, it was decided that crossing at Johnson Drive would be the option with the lowest effort but the highest gain. This would include the following recommendations:

- Extend sidewalk on the north side of Johnson Drive and install ADA curb ramps to increase visibility of pedestrians waiting to cross Old Harrisburg Road and provide ADA-compliant access.
- Install a curb ramp across from Johnson Drive (aligned with the sidewalk and curb ramp on the north side) providing access to the raised, off-street pedestrian portion of the North Gettysburg Trail.
- Install high-visibility or reflective crosswalk pavement markings across Old Harrisburg Road linking these curb ramps on the north side of Johnson Drive.

Additional improvements that may be required by PennDOT in conjunction with the above minimum treatment in order to further improve pedestrian visibility and encourage vehicles to yield to pedestrians in the crosswalk:

- Expanded signing and pavement markings (e.g. YIELD HERE TO PEDESTRIAN [with left or right arrow], and/or Advance Crosswalk Yield Ahead Triangle Striping)(MUTCD Figure 3B-26)
- Rectangular Rapid Flashing Beacon (RRFB) – similar to the one installed at the HACC Gettysburg Campus driveway to the south in Cumberland Township. When activated, the rapidly flashing light strobes for an amount of time predetermined to give oncoming vehicles time to yield and allow the pedestrian enough time to cross the intersection.

Ms. Kammerer moved, seconded by Mr. Sontheimer to recommend the crossing at Johnson Drive. Motion carried unanimously.

Recreational Questionnaire/Survey – Nothing new to report.

Recreation Park Status and Scheduling – Ms. Crushong stated that the fields are closed effective November 13, 2017. The port-a-potties were removed last week.

Countywide Bicycle and Pedestrian Plan – Mr. Sontheimer reported that there is not a lot coming out of this right now.

New Business:

Future Park Improvements – swing sets – The three (3) bay swing sets were received by the road crew and inspected for damage. They are currently being stored until the road crew installs them in spring of 2018.

Dedication Picnic – 2018 – The Board tabled this until the swing sets are installed in spring of 2018.

Young Lungs at Play – The Board decided to ask for three (3) signs. If the signs can have both Spanish and English on them that would be great. If not, we should get one (1) Spanish and two (2) English.

Recommend Meeting dates for 2018 – The Board decided to keep the meeting dates every other month and the third (3) Monday of those months.

Annual Report for 2017 – The Board will review the draft document and come back to the next meeting to discuss.

Public Comment:

None.

Adjournment:

With no further business to come before the Board, Mr. Sontheimer moved, seconded by Mr. Colgan to adjourn the meeting at 8:40 p.m. this date.

Respectfully submitted,

Robin K. Crushong
Office Manager

NEXT MEETING:

SUPERVISORS: December 4, 2017

PARKS & RECREATION ADVISORY BOARD: January 15, 2018