

STRABAN TOWNSHIP PARKS & RECREATION ADVISORY BOARD

*Tom Adair, Deb Kammerer, Peter Sontheimer, John Colgan, **Vacant***

MEETING OF: JANUARY 22, 2018

The Straban Township Parks & Recreation Advisory Board met this date, as publicly advertised, at 7:00 p.m. in the meeting room of the Straban Township Municipal Building, 1745 Granite Station Road, Gettysburg, PA 17325 with Board Chair Tom Adair presiding. Others in attendance were; Vice Chair Deb Kammerer; Secretary/Treasurer Peter Sontheimer; Member John Colgan and Office Manager Robin Crushong.

Rescheduled and re-advertised from January 16, 2018 because of snow storm.

Others in attendance: None.

Board Chair Tom Adair brought the meeting to order.

Minutes:

Ms. Kammerer moved, seconded by Mr. Sontheimer, to approve the November 20, 2017 minutes as presented. Motion carried unanimously.

Reports:

Treasurer:

The beginning balance as of November 20, 2017 was \$29,327.59. There were no expenses. There was interest earned in the months of November and December in the amount of \$2.43. There was a recreation fee collected in the amount of \$5,000.00 (ATAPCO – Lincoln Commons – CVS). The balance in the Recreation Account is currently \$34,330.02. **Mr. Colgan moved, seconded by Ms. Kammerer to approve the Treasurer Report as presented. Motion carried unanimously.**

Appearances:

None.

Old Business:

Update on the North Gettysburg Trail Extension Study – Jodie Evans, McMahon & Assoc. revised the Pedestrian Needs Accommodation Study and North Gettysburg Trail Extension Evaluation in accordance with the Board's requests from the prior meeting. The Board members reviewed the document. Based on the measured sight distance and considering the feasibility and economical crossing location, it is recommended that the proposed pedestrian crossing be located at Johnson Drive, with Hoke Drive as an alternate future crossing location. The following is recommended related to the potential pedestrian crossing as outlined in the above-mentioned evaluation:

- Extend sidewalk on the north side of Johnson Drive and install ADA curb ramps to increase visibility of pedestrians waiting to cross Old Harrisburg Road and provide ADA compliant access.
- Install a curb ramp across from Johnson Drive (aligned with the sidewalk and curb ramp on the north side) providing access to the raised, off-street pedestrian portion of the North Gettysburg Trail.

- Install high-visibility or reflective crosswalk pavement markings across Old Harrisburg Road linking these curb ramps on the north side of Johnson Drive.

Other additional improvements in conjunction with the above minimum treatment in order to further improve pedestrian visibility and encourage vehicles to yield to pedestrians in the crosswalk:

- Expanded signing and pavement markings (e.g. PEDESTRIAN CROSSING with DIAGONAL DOWNWARD POINTING ARROW PLAQUE, YIELD HERE TO PEDESTRIAN [with left or right arrow], and/or Advance Crosswalk Yield Ahead Triangle Striping.
- All pedestrian crossing and supplemental signs are recommended to be fluorescent green-yellow.

Also, additional recommendation for crossing at Hoke Drive was added to the evaluation for future consideration.

Ms. Kammerer moved, seconded by Mr. Sontheimer to recommend that the Board of Supervisors review the evaluation and approve moving forward with the completion of the crosswalk pavement markings/signage and ADA curb ramp design plan within the State right-of-way to be reviewed and approved by PennDOT. Motion carried unanimously.

Recreation Park Status and Scheduling – The park is currently closed and scheduling of the park will pick up in March 2018.

Countywide Bicycle and Pedestrian Plan – Mr. Sontheimer indicated that there was no update on this matter at this time.

New Business:

Reorganization – Mr. Sontheimer moved, seconded by Mr. Colgan to appoint Mr. Adair as the Chairman. Motion carried unanimously.

Mr. Sontheimer moved, seconded by Mr. Colgan to appoint Ms. Kammerer as the Vice-Chair. Motion carried unanimously.

Mr. Adair moved, seconded by Mr. Colgan to appoint Mr. Sontheimer as Secretary/Treasurer. Motion carried unanimously. Mr. Colgan will serve as Member.

Dedication Picnic – recommend date for May/June 2018 – The Board tabled coming up with a date until the next meeting. It was discussed to have a plaque prepared in memory of Roy Thomas. This can be designed by the Gettysburg Area High School students in Mr. Colgan's class. Ms. Kammerer will work on possible text and forward it to Mr. Colgan. Mr. Colgan will get recommendations on size. Speak to the maintenance crew to get their input on where to place it; how to place it; etc. Ms. Crushong will bring this up to the Board of Supervisors at its workshop to see if there are any concerns.

Ms. Kammerer asked if the maintenance crew reseeded and irrigated the fields each year. It probably would be a good idea to do this. She also mentioned that a soil test was last done 7-years ago and it should be done periodically. Ms. Kammerer will do this again.

Annual Report for 2017 – The Board reviewed the draft of the Annual Report and made some revisions. Ms. Crushong will make the revisions. **Ms. Kammerer moved, seconded by Mr. Sontheimer to approve the Annual Report for 2017 to be forwarded to the Board of Supervisors for approval. Motion carried unanimously.**

Recreation Fund to pay for Maintenance costs – Mr. Sanders had brought this up at the last meeting of the Recreation Board and asked them to think about it. The law has changed in respect to what the recreation fees collected can be used for. Maintenance costs have been added to the approved expenses. The Board discussed the various expenses taken out of the general fund for the recreation park and the various expenses that come out of the recreation fund already. The Recreation Board would support the sanitation service costs at this time. There was no objection to take on more expenses as long as the fee collected supports the expenses. **Mr. Colgan moved, seconded by Mr. Sontheimer to recommend to the Board of Supervisors to pay the sanitation service costs out of the recreation funds instead of the General Funds. Motion carried unanimously.**

Public Comment:

None.

Adjournment:

With no further business to come before the Board, Mr. Colgan moved, seconded by Mr. Sontheimer to adjourn the meeting at 8:14 p.m. this date.

Respectfully submitted,

Robin K. Crushong
Office Manager/Treasurer-Secretary

NEXT MEETING:

SUPERVISORS: February 5, 2018

PARKS & RECREATION ADVISORY BOARD: March 19, 2018