

STRABAN TOWNSHIP PARKS & RECREATION ADVISORY BOARD

*Tom Adair, Deb Kammerer, Peter Sontheimer, John Colgan, **Vacant***

MEETING OF: MARCH 19, 2018

The Straban Township Parks & Recreation Advisory Board met this date, as publicly advertised, at 7:00 p.m. in the meeting room of the Straban Township Municipal Building, 1745 Granite Station Road, Gettysburg, PA 17325 with Board Chair Tom Adair presiding. Others in attendance were; Vice Chair Deb Kammerer; Secretary/Treasurer Peter Sontheimer; and Office Manager Robin Crushong. Member John Colgan was not present.

Others in attendance: Ken Stevens, Recreation Maintenance Personnel; Sharon Hamm, Board of Supervisor; and David Clapsaddle, Zoning Enforcement Officer.

Board Chair Tom Adair brought the meeting to order.

Minutes:

Mr. Sontheimer moved, seconded by Ms. Kammerer, to approve the January 22, 2018 minutes as presented. Motion carried unanimously.

Reports:

Treasurer:

The beginning balance as of January 22, 2018 was \$34,330.02. There was an expense to McMahon Associates, Inc. for engineering fee in the amount of \$240.00. There was interest earned in the months of January and February in the amount of \$2.75. There was a recreation fee collected in the amount of \$6,500.00 (Morton Buildings). The balance in the Recreation Account is currently \$40,592.77. **Ms. Kammerer moved, seconded by Mr. Adair to approve the Treasurer Report as presented. Motion carried unanimously.**

Appearances:

Mr. Stevens informed the Board that as soon as the weather permits the swing sets will be installed at the park.

Old Business:

Update on the North Gettysburg Trail Extension Study – Jodie Evans, McMahon & Assoc. revised the Pedestrian Needs Accommodation Study and North Gettysburg Trail Extension Evaluation in accordance with the Board's requests from the prior meeting. The Board of Supervisors approved it. It was forwarded to PennDOT and Adams County Office of Planning and Development. The next step would be for McMahon & Assoc. to prepare a work authorization for the curb ramp design plan for construction. **Ms. Kammerer moved, seconded by Mr. Sontheimer to ask McMahon & Assoc. to prepare a work authorization for the curb ramp design plan for construction to be forwarded and approved by the Board of Supervisors. Motion carried unanimously.** Ms. Kammerer indicated that the Grant with Adams County Parks, Recreation and Green Space Grant Program needs to be closed out. Ms. Crushong will work on getting this accomplished.

Recreation Park Status and Scheduling – The park will be opened in the next week or so depending on the weather. The organizations have issued its requests for the spring and Ms. Crushong will work at getting them on the calendar and work out any conflicts.

Countywide Bicycle and Pedestrian Plan – Mr. Sontheimer indicated that a meeting was held. A survey of bike and pedestrian paths had 199 responses. The committee has put together a map assessing the existing roads and sidewalks, suggesting what roads are not safe for bike/pedestrian. This can be used as a resource. A development that is proposing to be within Straban Township, Mark Gettysburg, was discussed at length by the committee. The question is whether this project is proposing any bike/pedestrian paths. It is the desire to have them installed prior to construction.

New Business:

Dedication Picnic – recommend date for May/June 2018 – The Board set the date for Sunday, June 10, 2018 between 2:00 p.m. and 4:00 p.m. Mr. Sontheimer will check with Mr. Colgan to see where he is with the plaque and ask him to get with Ken Stevens on the size and possible location of the sign. We will advertise this in the Gettysburg Times as an “open house” with a brief dedication ceremony for Roy Thomas; invite Jean Thomas and family. We will have free hot dogs, chips/pretzel bags and drink.

Recreation Fund to pay for Maintenance costs – The Board of Supervisors approved the Sanitation Expenses that have been paid out of the General Fund to now be paid out of the Recreation Funds.

Mr. Adair cannot make the next meeting so it was decided to change the meeting to Monday, May 14, 2018 at 7:00 p.m. Ms. Crushong will advertise this change.

Public Comment:

None.

Adjournment:

With no further business to come before the Board, Mr. Sontheimer moved, seconded by Ms. Kammerer to adjourn the meeting at 7:55 p.m. this date.

Respectfully submitted,

Robin K. Crushong
Office Manager/Secretary-Treasurer

NEXT MEETING:

SUPERVISORS: April 2, 2018

PARKS & RECREATION ADVISORY BOARD: May 14, 2018