

## **STRABAN TOWNSHIP PARKS & RECREATION ADVISORY BOARD**

*Tom Adair, Deb Kammerer, Peter Sontheimer, John Colgan, **Vacant***

### **MEETING OF: MAY 14, 2018**

The Straban Township Parks & Recreation Advisory Board met this date, as publicly advertised, at 7:00 p.m. in the meeting room of the Straban Township Municipal Building, 1745 Granite Station Road, Gettysburg, PA 17325 with Board Chair Tom Adair presiding. Others in attendance were; Vice Chair Deb Kammerer; Secretary/Treasurer Peter Sontheimer; Member John Colgan; and Office Manager Robin Crushong.

Others in attendance: Ken Stevens, Recreation Maintenance Personnel; Mrs. Jean Thomas; Randy and Sandy Thomas.

Board Chair Tom Adair brought the meeting to order.

#### **Minutes:**

Mr. Sontheimer moved, seconded by Mr. Colgan, to approve the March 19, 2018 minutes as presented. Motion carried unanimously.

#### **Reports:**

##### **Treasurer:**

The beginning balance as of March 20, 2018 was \$40,592.77. There were no expenses. There was interest earned in the months of March and April in the amount of \$3.05. There were no recreation fees collected. The balance in the Recreation Account is currently \$40,595.82. **Ms. Kammerer moved, seconded by Mr. Colgan to approve the Treasurer Report as presented. Motion carried unanimously.**

#### **Appearances:**

Mr. Stevens informed the Board that the road crew is working on getting the swing set installed at the park, weather permitting. They have about another day and a half to complete the project.

#### **Old Business:**

**Update on the North Gettysburg Trail Extension Study** – The Board of Supervisors approved the Work Authorization Form for the design of the curb ramps. Ms. Crushong will contact Ms. Evans to see what the time frame is on starting the work on the design of the curb ramps. A Project Progress Report Form was prepared for Ms. Kammerer's signature and the Board's approval to be submitted to the Adams County Parks, Recreation and Green Space Grant Program.

Ms. Kammerer also reported that she spoke to Tom Jolin and brought him up to speed on our progress. There was a question as to why the gate is closed on the High School property? Mr. Sontheimer will e-mail the School Superintendent to meet with him to see what GASD plans are in connection with the trail.

**Recreation Park Status and Scheduling** – The park is opened now and the park is being scheduled with organizations and individuals. So far, no conflicts.

**Countywide Bicycle and Pedestrian Plan** – Mr. Sontheimer indicated nothing new to report.

**New Business:**

**Dedication Picnic – June 10, 2018** – The Board set the date for Sunday, June 10, 2018 between 2:00 p.m. and 4:00 p.m.

Advertisement: Mr. Adair will put the advertisement in the Gettysburg Times on May 30 and June 7. Mr. Sontheimer will contact Fred Snyder to put in his column on Tuesday, June 5<sup>th</sup>. Mr. Sontheimer will post on social Medias too.

Donations/Supplies: We estimate about 100 people. Mr. Thomas will donate 5 cases of water. Mr. Sontheimer will shop for the other supplies and drop off at the township on Thursday, June 7<sup>th</sup>. We will need coolers for the drinks. Mr. Sontheimer will order the cake and Ms. Kammerer will pick the cake up.

Sound System: Ms. Crushong will look into this.

The Thomas family would like to put a sizeable rock with a plaque on it in memory of Roy Thomas. This can go in the flower bed by the flag pole. Mr. Thomas will get with Mr. Stevens and they can work out a good spot for this “rock of dedication to Roy Thomas”.

The Thomas family also presented the Board with the original map of the Recreation Park that Roy Thomas had. The township will decide where it should be hung.

Mr. Adair will contact the Board members as the picnic gets closer to see if it needs to meet.

**Soil Test Results** – The Road Crew performed a soil test of the fields. The report indicates that nitrogen is needed and a ton of lime is needed per acre (14 acres). Weed and feed has been applied to the fields to handle all the dandelions. The Road Crew will work to apply what is recommended by this report.

**Upgrade of Park Mower** - At this time the road crew is just letting the Board know that in a few years (2-3 years) a new mower is going to be needed for the recreation park. The plan would be to use the zero turn to do the trimming and get a 12 foot finish mower with a bigger tractor with at least 40 HP. The Board suggested that the Road Crew get some prices and also have a maintenance plan to project how long until the equipment at the park needs to be replaced.

**Public Comment:**

None.

**Adjournment:**

With no further business to come before the Board, Mr. Sontheimer moved, seconded by Ms. Kammerer to adjourn the meeting at 8:48 p.m. this date.

Respectfully submitted,

Robin K. Crushong  
Office Manager/Secretary-Treasurer

**NEXT MEETING:**

SUPERVISORS: June 4, 2018  
PARKS & RECREATION ADVISORY BOARD: July 16, 2018