

The Straban Township Board of Supervisors met this date, as publicly advertised, at 7:00 p.m. in the meeting room of the Straban Township Municipal Building, 1745 Granite Station Road, Gettysburg, PA 17325 with Board Chair Tony Sanders presiding. Others in attendance were: Vice-Chair Fred Kammerer; Supervisor Alan Zepp; Office Manager/Secretary-Treasurer Robin Crushong; and Solicitor Sam Wiser. Township Engineer William Hill was not present.

Others in attendance were: Pam and Brian Redding.

Board Chair Tony Sanders led everyone with the Pledge to the Flag.

- Mr. Sanders informed the residents present of the next scheduled meetings: Board of Supervisors meeting on May 4, 2020; Planning Commission meeting on April 22, 2020; Recreation Board meeting on April 20, 2020. There were no other meetings.

Public Comment:

None.

Minutes:

Mr. Zepp moved, seconded by Mr. Kammerer, to approve the March 2, 2020 meeting minutes as presented. Motion carried unanimously.

Approve Bills:

Mr. Zepp moved, seconded by Mr. Sanders, to approve the March 13, 2020 and March 31, 2020 bills for payment. Mr. Kammerer recuse himself from the approval of the bill for Kammerer Farms. Motion carried unanimously.

Reports:

Sam Wiser, Solicitor – Mr. Wiser informed the Board that legislation HB1564 passed and has been moved onto the Senate. It is possible that this will move forward. This is legislation gives the Municipalities the option of holding electronic meetings and addresses auto renewals of 60 days for Land Development Plans. He will keep the Board updated as this progresses.

Correspondence:

Ms. Crushong announced the following:

- Minutes of the Gettysburg Municipal Authority Board of Directors Reorganization and regular meeting held on February 17, 2020
- Adams Regional EMS, Inc. request for an informational meeting on April 27, 2020 at 6:30 p.m. with Biglerville Hose & Truck Company #1 concerning consolidation of Emergency Medical Services
- Gettysburg Fire Department reports for February and March 2020
- United Hook & Ladder reports for January and February 2020
- White Run Regional Municipal Authority Board re-organizational meeting Minutes dated January 15, 2020 and the February 19, 2020 meeting Minutes
- White Run Regional Municipal Authority Chapter 94, Annual Report 2019

Appearance:

None.

Old/New Business:

1. Ordinance No. 2020-01 – Mr. Kammerer moved, seconded by Mr. Sanders to adopt Ordinance No. 2020-01 which removes the entire boundaries of the following parcels from the Mixed Use – Neighborhood (MU-2) District and makes them a part of the Residential Low Density (R-1) District:

| Tax Parcel No. | Address: |
|-----------------------|--------------------------|
| 38G10-0012A--000 | 2315 Old Harrisburg Road |
| 38G10-0019---000 | 2215 Old Harrisburg Road |
| 38G10-0020---000 | 2235 Old Harrisburg Road |
| 38G10-0021---000 | 2265 Old Harrisburg Road |
| 38G10-0022---000 | 2275 Old Harrisburg Road |
| 38G10-0023---000 | 2285 Old Harrisburg Road |
| 38G10-0024---000 | 2295 Old Harrisburg Road |
| 38G10-0025C--000 | 85 Sanders Road |
| 38G10-0039---000 | 2145 Old Harrisburg Road |
| 38G10-0042---000 | 2165 Old Harrisburg Road |

Motion carried unanimously.

2. Bid for CRS-2PM (E-3M) Emulsion – Mr. Sanders informed the public that a bid opening was scheduled for Thursday, April 2, 2020 in which two (2) bids were received and opened. The bidders were Hammaker East from Fayetteville and Midland Asphalt Materials from Bloomsburg. Hammaker East unit price was \$2.447 with a total price of \$29,364.00. Midland Asphalt Materials unit price was \$2.485 with a total price of \$29,820.00. **Mr.**

Sanders moved, seconded by Mr. Zepp to award the bid to Hammaker East Ltd. For a unit price of \$2.447 and a total price of \$29,364.00. Motion carried unanimously.

3. Resolution No. 2020-06 – Proclamation of Local Disaster Emergency – Mr. Sanders stated that on March 6, 2020, Governor Tom Wolf issued a Proclamation of Disaster Emergency, proclaiming the existence of a disaster emergency across the Commonwealth of Pennsylvania as a result of the spreads of coronavirus or COVID-19. On March 11, 2020, the World Health Organization declared COVID-19 a pandemic. On March 13, 2020, United States President Donald J. Trump issued a Proclamation on Declaring a National Emergency Concerning the Novel Coronavirus Disease (COVID-19) Outbreak. On March 17, 2020 the Board of Supervisors declared that the COVID-19 virus threatens to cause injury, damage, and suffering to the persons of the Township of Straban. Tonight the Board would like to ratify that decision. **Mr. Sanders moved, seconded by Mr. Kammerer to adopt Resolution 2020-06 Proclamation of Local Disaster Emergency. Motion carried unanimously.**

4. Resolution No. 2020-07 – Continued Proclamation of Local Disaster Emergency – Mr. Sanders stated that this is a continuation of the resolution adopted previously. That resolution is for seven (7) days and this one continues it to self-renew without further action of the Straban Township Governing Body to occur only for so long as the Proclamation on Declaring a National Emergency Concerning the Novel Coronavirus Disease (COVID-19) Outbreak issued by President Donald J. Trump remains in effect or for so long as the Proclamation of Disaster Emergency issued by Governor Tom Wolf remains in effect. Solicitor Wisner indicated that these are put in action in case there would be eligible funding for the township. **Mr. Sanders moved, seconded by Mr. Zepp to adopt Resolution 2020-07 Continued Proclamation of Local Disaster Emergency. Motion carried unanimously.**

5. Resolution 2020-08 – Paid Administrative Leave – Mr. Sanders stated that the Board would like to temporarily authorize employee use of paid administrative leave during the pendency of the Proclamation of Disaster Emergency in regards to the COVID-19. **Mr. Sanders moved, seconded by Mr. Zepp to adopt Resolution 2020-08.** Mr. Sanders stated that the road crew would be split up with half the crew in one week and the other half of the crew in the next week and alternate weeks for as long as needed. **Motion carried unanimously.**

6. Ordinance No. 2020-02 – Tax Collection Policy – Mr. Kammerer moved, seconded by Mr. Zepp to adopt Ordinance No. 2020-02 to amend the Straban Township Tax Collection Policy. The Board of Supervisors recognizes that the finances of many taxpayers of the Township will be negatively affected by the closure of local businesses, layoffs of employees, and uncertainty in the financial markets. The Township desires to mitigate the economic impact of COVID-19 on Township taxpayers by using its statutory discretion to

reduce penalties for late tax payments and by extending the 2% discount for a period of sixty (60) days for payments related to taxable year 2020. Discount period will be extended to June 30, 2020. Payments after October 31, 2020 will be considered late and assessed a 10% penalty. These are payments related to taxable year 2020 only. **Motion carried unanimously.** Solicitor Wiser stated that all of the municipalities have adopted a resolution or ordinance mirroring the County.

7. Electronic Keypads for Office Building – Mr. Sanders stated that the township is looking into changing the three (3) doors on the office building from key locks to electronic keypads. We received two (2) quotes from ATA Security Systems and WFX. **Mr. Sanders moved, seconded by Mr. Zepp to hire WFX out of Westminster, MD to install three (3) electronic keypads for \$3,785.62. Motion carried unanimously.**

8. Propane Tank Purchase – Mr. Sanders indicated that the township was looking into purchasing its own 500 and 1,000 gallon propane tanks instead of using Suburban Propane tanks. We received three quotes for refurbished tanks. Aero Energy came in at \$3,662.85; Shipley Energy came in at \$4,750.00; and Mason's Propane Service LLC came in at \$5,450.00. Suburban Propane will not sell tanks. **Mr. Kammerer moved, seconded by Mr. Zepp to purchase a 500 and 1,000 gallon refurbished tanks from Aero Energy. Motion carried unanimously.**

9. Primary Election Day Holiday – Mr. Kammerer stated that with the unusual circumstances going on with the COVID-19 virus, the Primary Election Day has been moved from Tuesday, April 28, 2020 to Tuesday, June 2, 2020. Since the township is a polling place and this is a township holiday, **Mr. Sanders moved, seconded by Mr. Kammerer to move the township holiday Primary Election Day from Tuesday, April 28, 2020 to Tuesday, June 2, 2020 in accordance with the State change. Motion carried unanimously.**

Land Use Reviews:

Foursquare Swift Run – Parking Lot Expansion – Preliminary/Final Subdivision and Land Development Plan (225 New Chester Road) – **Must act by 04/15/20.**

Mr. Zepp moved, seconded by Mr. Kammerer to approve the time extension request to July 14, 2020. Motion carried unanimously.

Public Comment:

Brian Redding – He advised the Board of Supervisors to make sure the electronic keypads are ADA compliant. He ran into this in the Gettysburg Borough with the enforcement of the Uniform Construction Code.

Questions from the Press:

None.

Adjournment:

With no further business to come before the Board, Mr. Zepp moved, seconded by Mr. Kammerer to adjourn the meeting at 7:20 p.m. this date.

Respectfully submitted,

Robin K. Crushong
Office Manager/Secretary-Treasurer

The next regularly scheduled meeting for the Board of Supervisors of Straban Township will be held on Monday, May 4, 2020 at 7:00 p.m.