

## **STRABAN TOWNSHIP PARKS & RECREATION ADVISORY BOARD**

*Peter Sontheimer, Deb Kammerer, John Colgan, James Dunlop and Mike Flaherty*

### **MEETING OF: SEPTEMBER 21, 2020**

The Straban Township Parks & Recreation Advisory Board met this date, as publicly advertised, at 7:00 p.m. in the meeting room of the Straban Township Municipal Building, 1745 Granite Station Road, Gettysburg, PA 17325 with Board Chair Peter Sontheimer presiding. Others in attendance were; Secretary/Treasurer John Colgan; James Dunlop; Mike Flaherty and Office Manager Robin Crushong. Vice-Chair Deb Kammerer was not present.

Others in attendance: Tony Sanders.

Board Chair Peter Sontheimer brought the meeting to order.

### **Minutes:**

Mr. Dunlop moved, seconded by Mr. Colgan, to approve the July 20, 2020 minutes as presented. Motion carried unanimously.

### **Reports:**

#### **Treasurer:**

The beginning balance as of July 20, 2020 was \$120,514.15. There were expenses totaling \$870.35. There was interest earned in the months of July and August in the amount of \$21.49. There was a recreation fee collected from Amblebrook Development in the amount of \$100,000.00. The balance in the Recreation Account is currently \$219,665.29. **Mr. Dunlop moved, seconded by Mr. Flaherty to approve the Treasurer Report as presented. Motion carried unanimously.**

### **Appearances:**

Tony Sanders: Had a few items to share with the Board members as follows:

1. The road crew installed (2) new lights at the Pavilion and replaced the flag pole light.
2. They also requested and received two (2) quotes for supplying and installing two (2) GFI 20amp receptacles in the pavilion on two (2) dedicated 20amp circuits. The road crew would do the underground digging for placement of the two (2) PVC for GFI receptacles and one (1) spare circuit for future to be left in far junction box at end of pavilion. Two (2) breakers will be supplied and installed in existing panel and make termination. This is necessary because everything is running on one circuit, i.e., maintenance building, lighting, electric outlets. Also, if there is an event at the pavilion and they want to plug in more than one crock pot, there will be more outlets available.

**Mr. Colgan moved, seconded by Mr. Flaherty to authorize a maximum of \$4,000.00 from the Recreation Funds to finance the project of adding 20amp circuits at the pavilion. Motion carried unanimously.**

### Old Business:

**Recreation Park Status and Scheduling** – The park is currently open to the public. Reservation requests are coming in. There was a slight increase in the use of the Pavilion with groups doing outside meetings. Sport Organizations are scheduling their practices and games for the Fall. It was noted that the park seems to be busy every evening.

### **Park Improvement Plan:**

**Playground Equipment – Grant Application to Adams County** – The Adams County Parks, Recreation and Green Space Grant Program Application was filed on August 31, 2020. The Board will have some time to decide which playground equipment they actually want to purchase.

Ms. Crushong will file for a grant through the Department of Conservation and Natural Resources (DCNR) which opens in January 2021.

**Perimeter Trail at Rec Park** – Mr. Sanders gave a ballpark estimate to do a ½ mile walking trail around the park at \$15,000.00. The Board asked if the road crew would be doing the work or if it will be subbed-out. Mr. Sanders indicated that the road crew would not have hurt feelings if this Board wanted to sub the work out. If the road crew did the work it would be preferred to do the work next year in the middle of summer. It was suggested to add some equipment to the trail. This could be added later on if it needed to be. **Mr. Colgan moved, seconded by Mr. Dunlop to authorize the bid process to get quotes on performing the work to prepare a perimeter trail around the Recreation Park. Motion carried unanimously.** There was also discussion about purchasing property behind the recreation park or across the road from the park.

**Move Maintenance Building / Build new Maintenance Building** – Mr. Sanders indicated that the road crew could move the existing maintenance building from its current location to the ½ court basketball concrete without too much cost. The Board would like to get quotes to build the new maintenance building on the existing concrete pad. **Mr. Dunlop moved, seconded by Mr. Colgan to authorize the bid process to get quotes for a new maintenance building. Motion carried unanimously.**

**Loop for Drop off for Parents** - Mr. Dunlop notices that there are a lot of parents that come in to drop their children off and are trying to get out while others are trying to get in. Is there any possible way to make a loop for drop off for parents? This may be something that we will need to figure out and see where it could work.

### New Business:

**Handicapped Parking Designation** - A request came in for the Board to look into adding handicapped parking spaces around the pavilion. The Board talked about painting lines on the parking lot, however, not sure we want to go to that expense. It will take two (2) spots to designate a handicap parking area. We can make accommodations to get to the pavilion and playground area at the time the playground equipment is installed. **Mr. Dunlop moved, seconded by Mr. Flaherty to authorize the maintenance crew to purchase and install a handicap designated parking area at or near the pavilion. Motion carried unanimously.**

**Public Comment:**

None.

**Adjournment:**

With no further business to come before the Board, Mr. Dunlop moved, seconded by Mr. Flaherty to adjourn the meeting at 8:00 p.m. this date.

Respectfully submitted,

Robin K. Crushong  
Office Manager/Secretary-Treasurer

**NEXT MEETING:**

SUPERVISORS: October 5, 2020

PARKS & RECREATION ADVISORY BOARD: November 16, 2020