

STRABAN TOWNSHIP PARKS & RECREATION ADVISORY BOARD

Peter Sontheimer, Deb Kammerer, John Colgan, James Dunlop and Mike Flaherty

MEETING OF: JULY 24, 2023

The Straban Township Parks & Recreation Advisory Board met this date, as publicly advertised, at 7:00 p.m. at the Straban Township meeting room, 1745 Granite Station Road, Gettysburg, PA 17325. Those in attendance: Peter Sontheimer, Chair; Deb Kammerer, Vice-Chair; John Colgan, Treasurer; Mike Flaherty, Member and Office Manager Robin Crushong. James Dunlop, Secretary was not present.

Others in attendance: Erin Peddigree, Executive Director; Steve Toddes, Vice Chair; Tom Demko, Member and Steve Niebler, Chair of the Gettysburg Area Recreation Authority (GARA).

Board Chair Peter Sontheimer brought the meeting to order.

Minutes:

Ms. Kammerer moved, seconded by Mr. Flaherty, to approve the May 15, 2023 minutes as presented. Motion carried unanimously.

Reports:

Treasurer:

The beginning balance as of May 15, 2023 was \$340,967.01. There were expenses totaling \$1,605.34. There was interest earned in the months of May and June in the amount of \$56.97. There were no deposits. The balance in the Recreation Account is currently \$339,418.64. **Ms. Kammerer moved, seconded by Mr. Flaherty to approve the Treasurer Report as presented. Motion carried unanimously.**

Appearances:

Erin Peddigree thanked the Board for its donation of 10 picnic tables last year. Ms. Peddigree and the other Board members were here this evening to invite Straban Township to enter into a collaborating partnership with Gettysburg Borough and Cumberland Township. Ms. Peddigree explained that the Gettysburg Area Recreation Authority (GARA) is its own entity. She is the only full-time employee with a part-time administrator in the office and three (3) maintenance persons and four (4) facilities persons. They are funded by donations, grants, rental fees and Gettysburg Borough and Cumberland Township each donating between \$70,000-\$80,000.00 per year through a 10-year Memorandum of Understanding contract. Cumberland Township collects recreation fees but has no recreation park so its donation comes from the developer fees collected. Gettysburg Borough's donation comes from its general fund resident taxes. They operate a 52-acre facility located in Gettysburg Borough. Ms. Kammerer stated that the Board of Supervisors would want to see a concrete project like expanding trails over the region. Straban is interested in looking at a safe pedestrian access on Shealer Road. The Board requested that they put together plan/maintenance of what this collaboration would look like so that it could be presented to the Board of Supervisors. Ms. Peddigree would like to get together quarterly with all the recreation boards in the County and discuss and share what each board is doing. The Board thanked GARA members for coming tonight.

Old Business:

Recreation Park Status and Scheduling: The park fields are full. The pavilion is being scheduled a lot this year too. The Board mentioned that it may need to think about installing a pavilion at the lower field in the near future.

It was also mentioned that there are several trees that have died. Ms. Crushong has been in contact with Kim Mayers at Boyer's Nursery and she is aware of them. Ms. Mayers will order replacement trees closer to October.

Park Improvement Plan:

Maintenance/Bathroom Facility – architect proposal – The proposal received from Frank Dittenhafer came in at \$14,500.00 to complete the conceptual design study for a new maintenance and restroom structure to replace the existing maintenance/storage building at the recreation park on Smith Road.

The scope of work includes:

- i) Meeting with township staff, engineer and board members to discuss and confirm the specific needs for the new park structure
- ii) Perform a site visit to assess/confirm the existing conditions, intended building contents, existing site area characteristics, and other critical dimensions/measurements
- iii) Develop at least three (3) preliminary concept designs/approaches with an outcome of a final Concept Design Floor Plan, Site Plan, Elevation, and 3D images illustrating the size and scope of the new facility for presentation to the township officials
- iv) Coordination with local general contractor to develop a Preliminary Statement of the Probable Construction Cost for the selected Final Concept Design approach.

The scope of work does not include:

- i) Consulting Mechanical, Plumbing, Electrical, Civil, or Structural Engineering Services
- ii) Services related to survey, identification, testing, design, and documentation of hazardous materials including, but not limited to, lead based paint, asbestos, and hazardous or unsuitable soils.
- iii) Services related to further developing the Final Concept Design for the renovations into a set of Construction Drawings suitable for obtaining a Building Permit from Adams County, Bidding Phase, and the actual Construction Phase

New Business:

Five-Year Report to United States Department of the Interior – As required by the quitclaim deed, Straban every five (5) years needs to report to the United States Department of the Interior on the property at 100 Smith Road. **Mr. Colgan moved, seconded by Mr. Flaherty to recommend approval of the five (5) year cycle report to United State Department of the Interior. Motion carried unanimously.**

Pursue additional recreation areas within the township – The Solicitor will be contacted to inquire about how to move forward with the possible purchase of some property from the Riding Club on Old Harrisburg Road.

Public Comment:

None.

Other Matters:

None.

Adjournment:

With no further business to come before the Board, Mr. Colgan moved, seconded by Mr. Flaherty to adjourn the meeting at 8:23 p.m. this date.

Respectfully submitted,

Robin K. Crushong
Office Manager/Secretary-Treasurer

NEXT MEETING:

SUPERVISORS: August 7, 2023
PARKS & RECREATION ADVISORY BOARD: September 18, 2023