

The Straban Township Board of Supervisors met this date, as publicly advertised, at 7:00 p.m. in the meeting room of the Straban Township Municipal Building, 1745 Granite Station Road, Gettysburg, PA 17325 with Board Chair Tony Sanders presiding. Others in attendance were: Vice-Chair Fred Kammerer; Supervisor Alan Zepp; Office Manager Robin Crushong; Solicitor Sam Wisner; and Township Engineer Erik Vranich.

Others in attendance were: Chris MacBeth, Biglerville Fire Department; Caleb Shreve; Gerald Black; Wendell Herr, Heidlersburg Fire Department; Brandon Huff, Heidlersburg Fire Department; Skip Strayer; and Richard Franki, *Gettysburg Times*.

Board Chair Tony Sanders led everyone with the Pledge to the Flag.

- Mr. Sanders informed the residents present of the next scheduled meetings: Board of Supervisors meeting on Monday, March 4, 2024; Planning Commission meeting on Wednesday, February 28, 2024; Recreation Board meeting on Monday, March 18, 2024. There were no other meetings.

Public Comment:

None.

Minutes:

Mr. Kammerer moved, seconded by Mr. Zepp, to approve the January 2, 2024 meeting minutes as presented. Motion carried unanimously.

Approve Bills:

Mr. Zepp moved, seconded by Mr. Kammerer, to approve the January 12, 2024 and January 31, 2024 bills for payment subject to audit. Motion carried unanimously.

Reports:

None.

Correspondence:

Ms. Crushong announced the following:

- Adams Regional EMS Responses for December 2023 were 69 calls and 981 calls for January 2023 to December 2023
- Biglerville Fire Hose & Truck Company No. 1 report for January 2024
- Heidlersburg Fire Company responses for January 2023 to December 2023 for Fire Police were 24 calls and Fire were 21 calls
- Minutes of the Gettysburg Municipal Authority meeting on December 18, 2023
- Minutes of the White Run Regional Municipal Authority meeting on December 13, 2023.
- Gettysburg Fire Department responses for January 2024 with 11 calls
- United Hook & Ladder Company responses for December was 1 call and for January 2023 to December 2023 were 51 calls

Appearance:

None.

Old/New Business:

1. **Developer's Agreement with Take 5 Quick Oil Service, 1055 York Road** – Mr. Wiser indicated that the Developer's Agreement is not quite ready for signature. This Developer's Agreement is needed because the developer is proposing stormwater improvements within PennDOT's right of way. PennDOT would require the municipality to be the Highway Occupancy Permit ("HOP") applicant for the stormwater improvements associated with their main driveway HOP. This developer's agreement will ensure the developer is financially responsible for the installation and maintenance of all work associated with this stormwater HOP in the name of the Township on the developer's behalf. The Township will not sign the M-950AA form for the stormwater HOP until the developer's agreement is finalized. There was no action taken on this matter tonight.
2. **Appointment of White Run Regional Municipal Authority Board of Directors Straban Township Representative** – A letter was received from WRRMA indicating that Randall Parmentier gave his resignation as the Mount Pleasant Township representative effective January 31, 2024 because he moved into Straban Township. WRRMA requested that the Board consider Randall Parmentier to fill the vacancy position that expires on January 1, 2026. Mr. Parmentier has served on the Authority's Board since 2014, and is considered an asset to the Board of Directors. He has expressed his willingness to continue serving. **Mr. Zepp moved, seconded by Mr. Kammerer to appoint Randall Parmentier to the White Run Regional Municipal Authority as a Straban Township representative to finish the vacant position that expires on January 1, 2026. Motion carried unanimously.**

- 3. Straban Township Parks and Recreation Advisory Board Annual Report for 2023 - Mr. Sanders moved, seconded by Mr. Kammerer to accept the Straban Township Parks and Recreation Advisory Board Annual Report for 2023 as submitted. Motion carried unanimously.**
- 4. Heidlersburg Fire Department 2024 Box Cards – Wendall Herr indicated that the County is upgrading the CAD standardize box cards. They are adding more equipment and a time distance study has been done. There will be plenty of manpower to handle any incident. Mr. Sanders moved, seconded by Mr. Zepp to approve the signature of the 2024 Municipal Box Alarm Card Review Form for Heidlersburg Fire Department. Motion carried unanimously.**
- 5. Biglerville Fire Department 2024 Box Cards – Chris MacBeth explained the reason for the change in the box cards. Mr. Sanders moved, seconded by Mr. Kameroner to approve the signature of the 2024 Municipal Box Alarm Card Review Form for Biglerville Fire Department. Motion carried unanimously.**
- 6. Resolution No. 2024-05 – Pennsylvania 811 Safe Digging Month - Mr. Sanders moved, seconded by Mr. Zepp to adopt Resolution No. 2024-05 to recognize the month of April 2024 as “Pennsylvania 811 Safe Digging Month”. Motion carried unanimously.**
- 7. Installation and Maintenance Agreement for an Alternate Perc-Rite Micro mound Wastewater Disposal System for Gettysburg Bible Baptist Church at 3003 Old Harrisburg Road - Mr. Zepp moved, seconded by Mr. Kammerer to approve the Installation and Maintenance Agreement for an Alternate Perc-Rite Micro mound Wastewater Disposal System for Gettysburg Bible Baptist Church at 3003 Old Harrisburg Road. Motion carried unanimously.**
- 8. Installation and Maintenance Agreement for an Alternate Perc-Rite Micro mound Wastewater Disposal System for Gettysburg Bible Baptist Church at 3003 Old Harrisburg Road - Mr. Zepp moved, seconded by Mr. Kammerer to approve the Installation and Maintenance Agreement for an Alternate Perc-Rite Micro mound Wastewater Disposal System for Gettysburg Bible Baptist Church at 3003 Old Harrisburg Road. Motion carried unanimously.**
- 9. Advertisement for a Public Works Position – Mr. Sanders announced that Mr. Mark Walde would be retiring next month and this position will need to be filled. Mr. Sanders**

moved, seconded by Mr. Zepp to authorize the advertisement for a Public Works position, experience based. Motion carried unanimously.

Land Use Reviews:

Union Square – Preliminary/Final Land Development and Lot Consolidation Plan (Hunterstown Road) – Must act by 02/14/24.

Mr. Zepp moved, second by Mr. Kammerer to approve the request for time extension to August 14, 2024 in accordance with the letter from Martin and Martin, Incorporated dated January 16, 2024. Motion carried unanimously.

Public Comment:

None.

Questions from the Press:

Mr. Franki requested a copy of the Recreation Park Report for 2023, which was provided to him.

Adjournment:

With no further business to come before the Board, Mr. Zepp moved, seconded by Mr. Kammerer to adjourn the meeting at 7:19 p.m. this date.

Respectfully submitted,

Robin K. Crushong
Office Manager / Secretary-Treasurer

The next regularly scheduled meeting for the Board of Supervisors of Straban Township will be held on Monday, March 4, 2024 at 7:00 p.m.